



Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

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"The vision of the Baker County School Board is to prepare individuals to be lifelong learners, self-sufficient and responsible citizens of good character."

REVISED AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, June 21, 2021- 3:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)		
SUPPLEMENTAL MINUTE BOOK #49 PAGE #22		
I.	A. Invocation B. Pledge of Allegiance	
II.	CALL TO ORDER – 3:00 P.M.	
III.	ROLL CALL OF MEMBERS	
IV.	PUBLIC HEARINGS – 3:00 P.M. (if any)	
	➤ Approval of Revised School Board Policies: 3.050*, 5.382+, 7.010, 8.270*, 8.320 Opt. 2	
V.	RECOGNITIONS / PRESENTATIONS	
VI.	APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA	
	➤ A.1. Personnel Items List: Approval to Add Extra Duty Forms for Jamie Harris, Angela Jackson, Renee Lyons, Irish Williams	
VII.	REMOVAL OF ROUTINE ITEMS	
VIII.	APPROVAL OF ITEMS FOR ACTION	
	A. Approval of Routine Items	CONTACT
	A. 1. Approval of the Personnel Items List for Approval on June 21, 2021.	Sherrie Raulerson (259-0401)
	A. 2. Approval of the Minutes of the June 7, 2021, Expulsion Hearing, School Board Meeting, and Executive Session.	Sherrie Raulerson (259-0401)
	A. 3. Approval of the Baker County High School FFA Chapter Out of State Travel for Students and Employee Chaperones on October 20, 2021, to Moultrie, Georgia for the Sunbelt Ag Expo.	Johnnie Jacobs (259-6286)

Baker County School Board Meeting Revised Agenda (Monday, June 21, 2021) - Page 1 of 13

Minute Book # 39

Supplemental Minute Book #49 Page #22

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

	A.	4.	Approval of Budget Amendment in the Amount of \$3,076.71 to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
	A.	5.	Approval of the Participating Agency Agreement with the Baker County Sheriff's Office to Provide Adult Education Services to Inmates Effective July 1, 2021 - June 30, 2022.	Carrie Dopson (259-0408)
	A.	6.	Approval to Renew Agreement with Quality Therapy Solutions, Effective August 2, 2021 - July 31, 2022. (Speech / Language, Occupational Therapy, and Visual Support Services) (Changes Noted.)	Michael Green (259-0444)
	A.	7.	Approval to Renew the Agreement with Sunny Speech Services, LLC Effective August 2, 2021 - May 27, 2022, to Provide Speech and Language Therapy Services. (Changes Noted.)	Michael Green (259-0444)
	A.	8.	Approval of the Baker County Pre-K 2021-2022 Fee Schedule.	Bonnie Jones (259-0405)
	A.	9.	Approval of the Resolution with the District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	10.	Approval of the Main Contractual Agreement #731-22-020 with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	11.	Approval of Attachment #22-020-A1 (Instructional Services Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	12.	Approval of the Attachment #22-020-A6 (Enterprise Resource Software) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	13.	Approval to Renew Agreement Attachment #22-020-A10 to the Main Agreement with North East Florida Educational Consortium to Provide Risk Management Services Effective July 1, 2021-June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	14.	Approval of the Attachment #22-020-A18 (Information Technology) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	15.	Approval of Attachment #22-020-A27 (Building Code Administrator) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	16.	Approval of Attachment #22-020-A43 (Human Resource Management Network) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)

	A.	17.	Approval of Attachment #22-020-A45 (Document Archiving Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	18.	Approval of the NEFEC Contract Attachment #22-020-A47 to Provide Virtual Instruction Program (VIP) Services, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	B.		Approval of Removed Routine Items.	N/A
	C.		Approval to De-authorize and Dispose of Itemized Property on the Student Services and District Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)	Michael Green (259-0444)
	D.		Approval to De-authorize and Dispose of Itemized Property on the Student Services and District Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)	Michael Green (259-0444)
	E.		Approval of Revised Job Descriptions: 11.00 (Bus Aide / Attendant) and 12.00 (Bus Driver)	Robin Mobley (259-0427)
	F.		Approval of the 2021-2022 Extended Day Enrichment Program Policy and Procedures Manual.	Teri Ambrose (259-0418)
	G.		Approval to Award Formal Quotation for Pest Control Services No. 2021-001 to Florida Pest Control, Effective July 1, 2021 - June 30, 2022.	Tonya Tarte (259-4330)
IX.	CITIZEN INPUT <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i>			
X.	INFORMATION AND ANNOUNCEMENTS			
XI.	ADJOURN			

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 21, 2021

RESIGNATION LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Carter	Dawn			School Bookkeeper (261 Days)	Baker County Middle School	June 30, 2021
Dowling	Dawn			Teacher, Third Grade (197 Days)	Westside Elementary School	May 31, 2021
Dugger	Taryn			Extended Day Enrichment Program Supervisor (182 Days)	Keller Intermediate School	May 31, 2021

RESIGNATION LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MT	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Gaskins	Lauren			Teacher, Mathematics (197 Days)	Baker County High School	July 22, 2021
Mobley	Lisa		Retirement	Teacher, Adult Ed (Part-Time, As Needed)	Career and Adult Education	May 28, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MT	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brown	Brenda		Initial Employment / Replacing Amy Prescott	Teacher, Fourth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Carver	Andrea		Transfer from Teacher, Fifth Grade (197 Days) at Keller Intermediate School / Replacing Michael Harrison	Teacher, Language Arts (197 Days)	Baker County High School	August 2, 2021
Dillingham	Melanie		Initial Employment / Replacing Ridge Horne	Teacher, Third Grade (197 Days)	Maccleenny Elementary School	August 2, 2021
Dove	Brianna		Initial Employment / Replacing Amanda Nowlen (Unit Reassigned from Kindergarten Paraprofessional)	Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2021
Durso	Melissa		Initial Employment / Replacing Janet Waller	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Elledge	Allison		Transfer Within the Same School Site from Teacher, Second Grade (197 Days) / Replacing Dawn Dowling	Teacher, Third Grade (197 Days)	Westside Elementary School	August 2, 2021
Horne	Ridge		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / Replacing Pam Taylor	Teacher, Physical Education (197 Days)	Maccleenny Elementary School	August 2, 2021
Hulsey	Chandler		Initial Employment / Replacing Cari Wilkes	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Kennon	Leigh		Initial Employment / Replacing Jenna Smith	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Leadbetter	Alicia		Initial Employment / Replacing Brittnee Van Sickle	Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Leino	Tammy		Promotion Within the Same School Site from Paraprofessional, Pre-K (187 Days) / Replacing Lisa Orberg	Teacher, Pre-Kindergarten CDA (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
McDonald	Emily		Transfer Within the Same School Site from Paraprofessional, ESE Ages 3-5 (187 Days) / Replacing Crystal Gregory	Paraprofessional, PRE-K (187 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2021
Miller	Sherry		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / Replacing Tracy Davis	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2021
Miller	Sherry		Transfer Within the Same School Site from Teacher, First Grade (197 Days) / Replacing Allison Elledge	Teacher, Second Grade (197 Days)	Westside Elementary School	August 2, 2021
Nettles	Lisa		Initial Employment / Replacing Joy Thrift	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Orender	Aaron		Transfer from Teacher, Science M/J (197 Days) at Baker County Middle School / Replacing Linda McLelland (Unit Reassigned from Emotional / Behavioral)	Teacher, Science (197 Days)	Baker County High School	August 2, 2021
Smith	Freddie		Initial Employment / Replacing Quadrez Reese	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	August 9, 2021
Stemerick	Michelle		Initial Employment / Replacing Lora Turner	Teacher, Mathematics (197 Days)	Baker County High School	August 2, 2021
Taylor	Pamela		Promotion / Transfer from Teacher, Physical Education (197 Days) at Macclenny Elementary School / Replacing John Staples	Director of Transportation (261 Days)	Transportation	July 1, 2021
Tedder	Rachael		Initial Employment / Replacing Jana Willoughby	Reading Coach (197 Days)	Keller Intermediate School	August 2, 2021
Watts	Shotia		Transfer from Nutrition Services Assistant (191 Days, 7 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Shirley Long	Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	August 6, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Baggett	Yolanda		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Barton	Weldon			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Brin	Debra			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Brown	Brenda			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Cranford	Latisha		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Crews	Heather			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Crews	Heather			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Deel	Ellen			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 100 Hours / Funding Source: General	June 22, 2021 - July 30, 2021
Dillingham	Melanie			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MT	SPECIAL NOTE	DESCRIPTION	AMOUNT	FREE TIME DATES
Durso	Melissa			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Elledge	Greta			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Elledge	Greta			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Foster	Tina		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Gaskins	Joanna			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Gibson	Barbara		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Graham	Serena Renee		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Hager	Mary Schell			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harris	Jamie			Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 22, 2021 - July 29, 2021
Harrison	Karen			Assist Guidance Counselor with Scheduling IEP Meetings, Records Reviews, and Other Services for ESE Students for the 2021-2022 School Year	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	June 1, 2021 - August 6, 2021
Harvey	Adonia Felicia		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Holton	Carrie			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Hulsey	Chandler			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Jackson	Angela			Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 15, 2021 - July 29, 2021
Johns	Sandra			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Kennon	Leigh			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Kyer	Kim		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Lauramore	Debora		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Leadbetter	Alicia			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Lyons	Lalia Renee			Summer Feeding Program	\$16.97 Per Hour / Maximum 175 Hours / Funding Source: Federal	June 22, 2021 - July 29, 2021
Lytle	Fidel			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Magnan	Marian			Summer of Success Credit Recovery Data Processor (Pending Availability of Funding)	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Martin	Jennifer		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
McDonald	Emily		Amend from Maximum 75 Hours / Previously Approved on May 17, 2021	Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
McGee	Jean Yvonne		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Nettles	Lisa			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021

LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	PERIOD/DATES
Odom	Cynthia			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
O'Neill	Kelly		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Padgett	Richard		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Payne	Jennifer			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	July 1, 2021 - July 30, 2021
Sanders	Karen			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Sandoval	Julie		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Singletary	Margie			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Stafford	Rhonda			Summer of Success Career Specialist (Pending Availability of Funding)	Regular Hourly Rate / Maximum 90 Hours / Funding Source: Federal	June 1, 2021 - July 31, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Starling	Brandy		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Stemerick	Michelle			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Stewart	Lisa		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Swindell	Tommie Sue		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Ann		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Kaylee			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Kim			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Taylor	Kim			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Taylor	Pamela			Transportation Summer Hours	\$48.13 Per Hour / Maximum 160 Hours / Funding Source: General	June 3, 2021 - June 30, 2021
Theophile	Amy		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Trippett	Joshua			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Volner	Brynne			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	July 1, 2021 - July 30, 2021
Ward	James Evan			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Wells	Diane			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 100 Hours / Funding Source: General	June 22, 2021 - July 30, 2021
Williams	Irish			Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 22, 2021 - July 29, 2021

SUPPLEMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Canaday	Kylee		Baker County High School	High School Girls Assistant Softball Coach (Fastpitch)	Board Approved Rate	2020-2021
Davis	Jesslyn	Shared with Jennifer Holme	Macclenny Elementary School	Computer Network Manager	Board Approved Rate - Shared	2021-2022
Sanders	Karen		Westside Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Smith	Freddie		Baker County High School	Paraprofessional, ESE	Board Approved Rate	2021-2022

SUPPLEMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Thornton	Nancy		Macclenny Elementary School	Enrichment, Drama / TV Production	Board Approved Rate	2021-2022

LEAVE LIST FOR APPROVAL ON JUNE 21, 2021					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Farley	Kim		197 Days	Personal Leave Without Pay - Extended	August 2, 2021 - May 30, 2022
Hyde	Amber		5 Days	Illness in the Line of Duty	May 20, 2021 - May 26, 2021

SUBSTITUTE LIST FOR APPROVAL ON JUNE 21, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Matthews	Michael		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 7, 2021
Nguyen	Duong		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 8, 2021



Baker County Public Schools



Sherrie Raulerson, Superintendent of Schools

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AGENDA SCHOOL BOARD MEETING (Open to the Public) Monday, June 21, 2021- 3:00 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)		
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	B. Pledge of Allegiance	
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Baker County School Board Meeting Agenda (Monday, June 21, 2021) - Page 1 of 12

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"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McNarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

A.	4.	Approval of Budget Amendment in the Amount of \$3,076.71 to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
A.	5.	Approval of the Participating Agency Agreement with the Baker County Sheriff's Office to Provide Adult Education Services to Inmates Effective July 1, 2021 - June 30, 2022.	Carrie Dopson (259-0408)
A.	6.	Approval to Renew Agreement with Quality Therapy Solutions, Effective August 2, 2021 - July 31, 2022. (Speech / Language, Occupational Therapy, and Visual Support Services) (Changes Noted.)	Michael Green (259-0444)
A.	7.	Approval to Renew the Agreement with Sunny Speech Services, LLC Effective August 2, 2021 - May 27, 2022, to Provide Speech and Language Therapy Services. (Changes Noted.)	Michael Green (259-0444)
A.	8.	Approval of the Baker County Pre-K 2021-2022 Fee Schedule.	Bonnie Jones (259-0405)
A.	9.	Approval of the Resolution with the District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	10.	Approval of the Main Contractual Agreement #731-22-020 with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	11.	Approval of Attachment #22-020-A1 (Instructional Services Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	12.	Approval of the Attachment #22-020-A6 (Enterprise Resource Software) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	13.	Approval to Renew Agreement Attachment #22-020-A10 to the Main Agreement with North East Florida Educational Consortium to Provide Risk Management Services Effective July 1, 2021-June 30, 2022.	Sherrie Raulerson (259-0401)
A.	14.	Approval of the Attachment #22-020-A18 (Information Technology) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	15.	Approval of Attachment #22-020-A27 (Building Code Administrator) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
A.	16.	Approval of Attachment #22-020-A43 (Human Resource Management Network) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)

	A.	17.	Approval of Attachment #22-020-A45 (Document Archiving Program) to the Main Agreement with District School Board of Putnam County on Behalf of North East Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	18.	Approval of the NEFEC Contract Attachment #22-020-A47 to Provide Virtual Instruction Program (VIP) Services, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	B.		Approval of Removed Routine Items.	N/A
	C.		Approval to De-authorize and Dispose of Itemized Property on the Student Services and District Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)	Michael Green (259-0444)
	D.		Approval to De-authorize and Dispose of Itemized Property on the Student Services and District Property List. (Obsolete / Broken Beyond Repair Items Will be Disposed of When Possible.)	Michael Green (259-0444)
	E.		Approval of Revised Job Descriptions: 11.00 (Bus Aide / Attendant) and 12.00 (Bus Driver)	Robin Mobley (259-0427)
	F.		Approval of the 2021-2022 Extended Day Enrichment Program Policy and Procedures Manual.	Teri Ambrose (259-0418)
	G.		Approval to Award Formal Quotation for Pest Control Services No. 2021-001 to Florida Pest Control, Effective July 1, 2021 - June 30, 2022.	Tonya Tarte (259-4330)
IX.	CITIZEN INPUT <i>(A Citizen Input form must be completed and submitted to the Board Secretary PRIOR to the beginning of the meeting if you wish to address the Board. You will be called on by the Chairman at the appropriate time. Presentations/comments are limited to ten (10) minutes.)</i>			
X.	INFORMATION AND ANNOUNCEMENTS			
XI.	ADJOURN			

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 21, 2021

RESIGNATION LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Carter	Dawn			School Bookkeeper (261 Days)	Baker County Middle School	June 30, 2021
Dowling	Dawn			Teacher, Third Grade (197 Days)	Westside Elementary School	May 31, 2021
Dugger	Taryn			Extended Day Enrichment Program Supervisor (182 Days)	Keller Intermediate School	May 31, 2021

RESIGNATION LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Gaskins	Lauren			Teacher, Mathematics (197 Days)	Baker County High School	July 22, 2021
Mobley	Lisa		Retirement	Teacher, Adult Ed (Part-Time, As Needed)	Career and Adult Education	May 28, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Brown	Brenda		Initial Employment / Replacing Amy Prescott	Teacher, Fourth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Carver	Andrea		Transfer from Teacher, Fifth Grade (197 Days) at Keller Intermediate School / Replacing Michael Harrison	Teacher, Language Arts (197 Days)	Baker County High School	August 2, 2021
Dillingham	Melanie		Initial Employment / Replacing Ridge Horne	Teacher, Third Grade (197 Days)	Macclenny Elementary School	August 2, 2021
Dove	Brianna		Initial Employment / Replacing Amanda Nowlen (Unit Reassigned from Kindergarten Paraprofessional)	Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2021
Durso	Melissa		Initial Employment / Replacing Janet Waller	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Eledge	Allison		Transfer Within the Same School Site from Teacher, Second Grade (197 Days) / Replacing Dawn Dowling	Teacher, Third Grade (197 Days)	Westside Elementary School	August 2, 2021
Horne	Ridge		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / Replacing Pam Taylor	Teacher, Physical Education (197 Days)	Macclenny Elementary School	August 2, 2021
Hulsey	Chandler		Initial Employment / Replacing Cari Wilkes	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Kenyon	Leigh		Initial Employment / Replacing Jenna Smith	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Leadbetter	Alicia		Initial Employment / Replacing Brittnee Van Sickle	Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Leino	Tammy		Promotion Within the Same School Site from Paraprofessional, Pre-K (187 Days) / Replacing Lisa Orberg	Teacher, Pre-Kindergarten CDA (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
McDonald	Emily		Transfer Within the Same School Site from Paraprofessional, ESE Ages 3-5 (187 Days) / Replacing Crystal Gregory	Paraprofessional, PRE-K (187 Days)	Baker County Pre-K / Kindergarten Center	August 9, 2021
Miller	Sherry		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / Replacing Tracy Davis	Teacher, First Grade (197 Days)	Westside Elementary School	August 2, 2021
Miller	Sherry		Transfer Within the Same School Site from Teacher, First Grade (197 Days) / Replacing Allison Elledge	Teacher, Second Grade (197 Days)	Westside Elementary School	August 2, 2021
Nettles	Lisa		Initial Employment / Replacing Joy Thrift	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Orender	Aaron		Transfer from Teacher, Science M/J (197 Days) at Baker County Middle School / Replacing Linda McLelland (Unit Reassigned from Emotional / Behavioral)	Teacher, Science (197 Days)	Baker County High School	August 2, 2021
Smith	Freddie		Initial Employment / Replacing Quadrez Reese	Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	August 9, 2021
Stemerick	Michelle		Initial Employment / Replacing Lora Turner	Teacher, Mathematics (197 Days)	Baker County High School	August 2, 2021
Taylor	Pamela		Promotion / Transfer from Teacher, Physical Education (197 Days) at Macclenny Elementary School / Replacing John Staples	Director of Transportation (261 Days)	Transportation	July 1, 2021
Tedder	Rachael		Initial Employment / Replacing Jana Willoughby	Reading Coach (197 Days)	Keller Intermediate School	August 2, 2021
Watts	Shotia		Transfer from Nutrition Services Assistant (191 Days, 7 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Shirley Long	Nutrition Services Assistant (191 Days, 7 Hours)	Baker County High School	August 6, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Baggett	Yolanda		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Barton	Weldon			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Brin	Debra			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Brown	Brenda			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Cranford	Latisha		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Crews	Heather			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Crews	Heather			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Deel	Ellen			Summer Days (Student Scheduling and Data	Regular Hourly Rate / Maximum 100 Hours / Funding Source: General	June 22, 2021 - July 30, 2021
Dillingham	Melanie			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Durso	Melissa			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Elledge	Greta			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Elledge	Greta			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Foster	Tina		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Gaskins	Joanna			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Gibson	Barbara		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Graham	Serena Renee		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Hager	Mary Schell			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Harrison	Karen			Assist Guidance Counselor with Scheduling IEP Meetings, Records Reviews, and Other Services for ESE Students for the 2021-2022 School Year	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	June 1, 2021 - August 6, 2021
Harvey	Adonia Felicia		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Holton	Carrie			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Hulsey	Chandler			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Johns	Sandra			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Kennon	Leigh			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Kyer	Kim		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Lauramore	Debora		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Leadbetter	Alicia			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Lytle	Fidel			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Magnan	Marian			Summer of Success Credit Recovery Data Processor (Pending Availability of Funding)	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Martin	Jennifer		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
McDonald	Emily		Amend from Maximum 75 Hours / Previously Approved on May 17, 2021	Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 95 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
McGee	Jean Yvonne		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Nettles	Lisa			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Odom	Cynthia			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
O'Neill	Kelly		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Padgett	Richard		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Payne	Jennifer			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	July 1, 2021 - July 30, 2021
Sanders	Karen			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Sandoval	Julie		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Singletary	Margie			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Stafford	Rhonda			Summer of Success Career Specialist (Pending Availability of Funding)	Regular Hourly Rate / Maximum 90 Hours / Funding Source: Federal	June 1, 2021 - July 31, 2021
Starling	Brandy		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Stemerick	Michelle			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Stewart	Lisa		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Swindell	Tommie Sue		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Ann		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Kaylee			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Kim			Planning for Students 2021-22 School Year, Students Records Review, Student Class Schedules, Etc.	Regular Hourly Rate / Maximum 50 Hours / Funding Source: General	June 1, 2021 - July 30, 2021
Taylor	Kim			Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Taylor	Pamela			Transportation Summer Hours	\$48.13 Per Hour / Maximum 160 Hours / Funding Source: General	June 3, 2021 - June 30, 2021
Theophile	Amy		Amend Hourly Rate and Maximum Number of Hours / Previously Approved on May 17, 2021 / From Regular Hourly Rate and From As Needed	Summer of Success Bus Driver (Pending Availability of Funding)	Amend to: \$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Trippett	Joshua			Summer of Success Bus Driver (Pending Availability of Funding)	\$23.00 Per Hour / Maximum 63 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Volner	Brynne			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 25 Hours / Funding Source: General	July 1, 2021 - July 30, 2021
Ward	James Evan			New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Wells	Diane			Summer Days (Student Scheduling and Data)	Regular Hourly Rate / Maximum 100 Hours / Funding Source: General	June 22, 2021 - July 30, 2021

SUPPLEMENT LIST FOR APPROVAL ON JUNE 21, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Canaday	Kylee		Baker County High School	High School Girls Assistant Softball Coach (Fastpitch)	Board Approved Rate	2020-2021
Davis	Jesslyn	Shared with Jennifer Holme	Maccleenny Elementary School	Computer Network Manager	Board Approved Rate - Shared	2021-2022
Sanders	Karen		Westside Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Smith	Freddie		Baker County High School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Thornton	Nancy		Maccleenny Elementary School	Enrichment, Drama / TV Production	Board Approved Rate	2021-2022

LEAVE LIST FOR APPROVAL ON JUNE 21, 2021					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Farley	Kim		197 Days	Personal Leave Without Pay - Extended	August 2, 2021 - May 30, 2022
Hyde	Amber		5 Days	Illness in the Line of Duty	May 20, 2021 - May 26, 2021

SUBSTITUTE LIST FOR APPROVAL ON JUNE 21, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Matthews	Michael		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 7, 2021
Nguyen	Duong		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	June 8, 2021



Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-1387



May 17, 2021

Sherrie Raulerson, Superintendent
Baker County School District
270 South Boulevard East
Macclenny, FL 32063

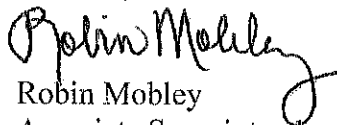
Dear Superintendent Raulerson:

We are requesting that you call for a public hearing and seek School Board approval for the following Board Policies at the June 21st District School Board Meeting.

- 3.050* Administrative Organization
- 5.382+ Foreign Exchange Students
- 7.010 School Budget System
- 8.270* School Construction Bid Process
- 8.320 Opt. 2 Tobacco Use in District Facilities/Tobacco-Free Schools

Thank you for your assistance.

Sincerely,



Robin Mobley
Associate Superintendent of Human Resources

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

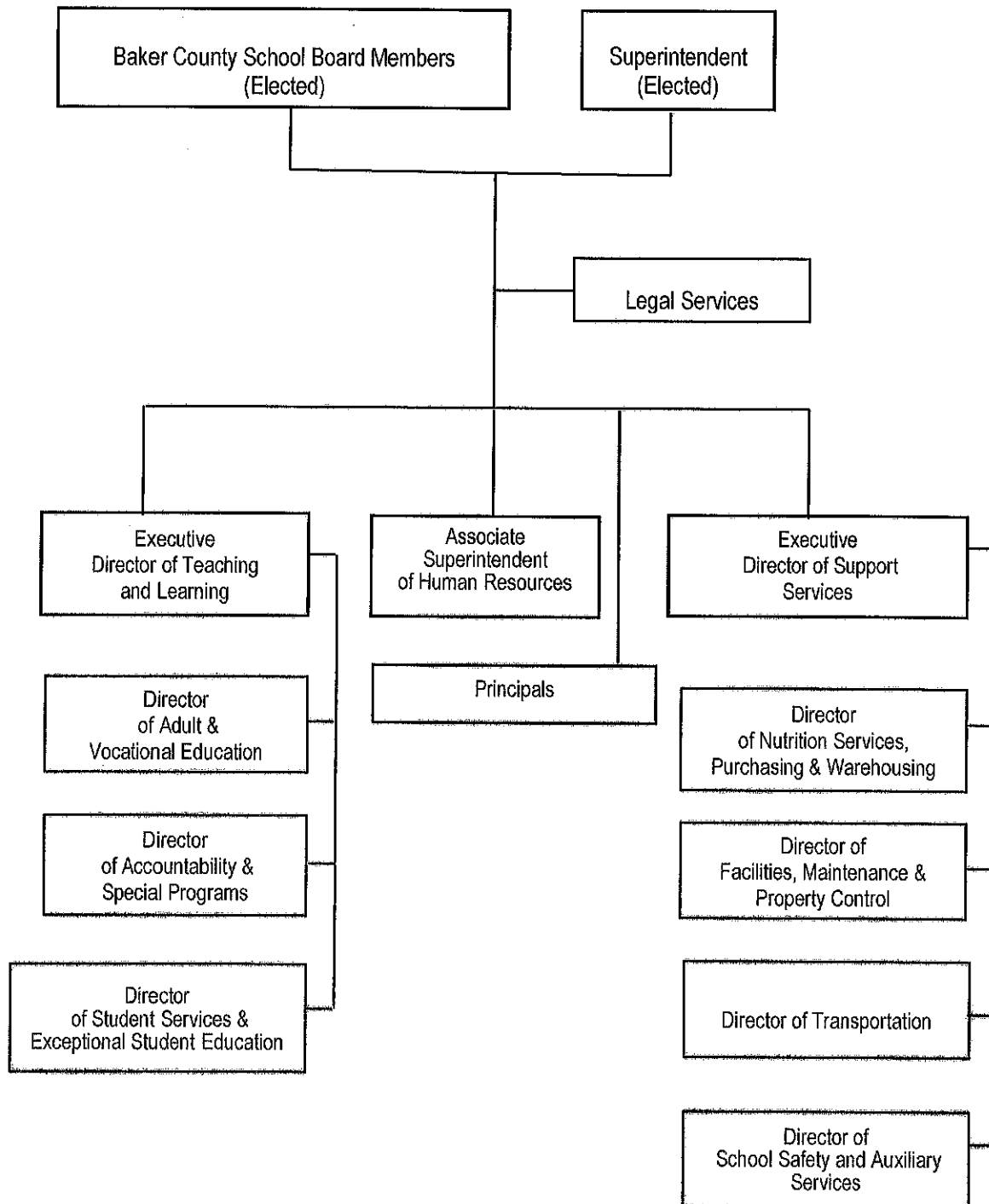
AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

CHAPTER 3.00 - SCHOOL ADMINISTRATION

ADMINISTRATIVE ORGANIZATION

3.050*

Baker County School District Organizational Alignment



STATUTORY AUTHORITY:

1001.41; 1001.42, F.S.

LAWS IMPLEMENTED:

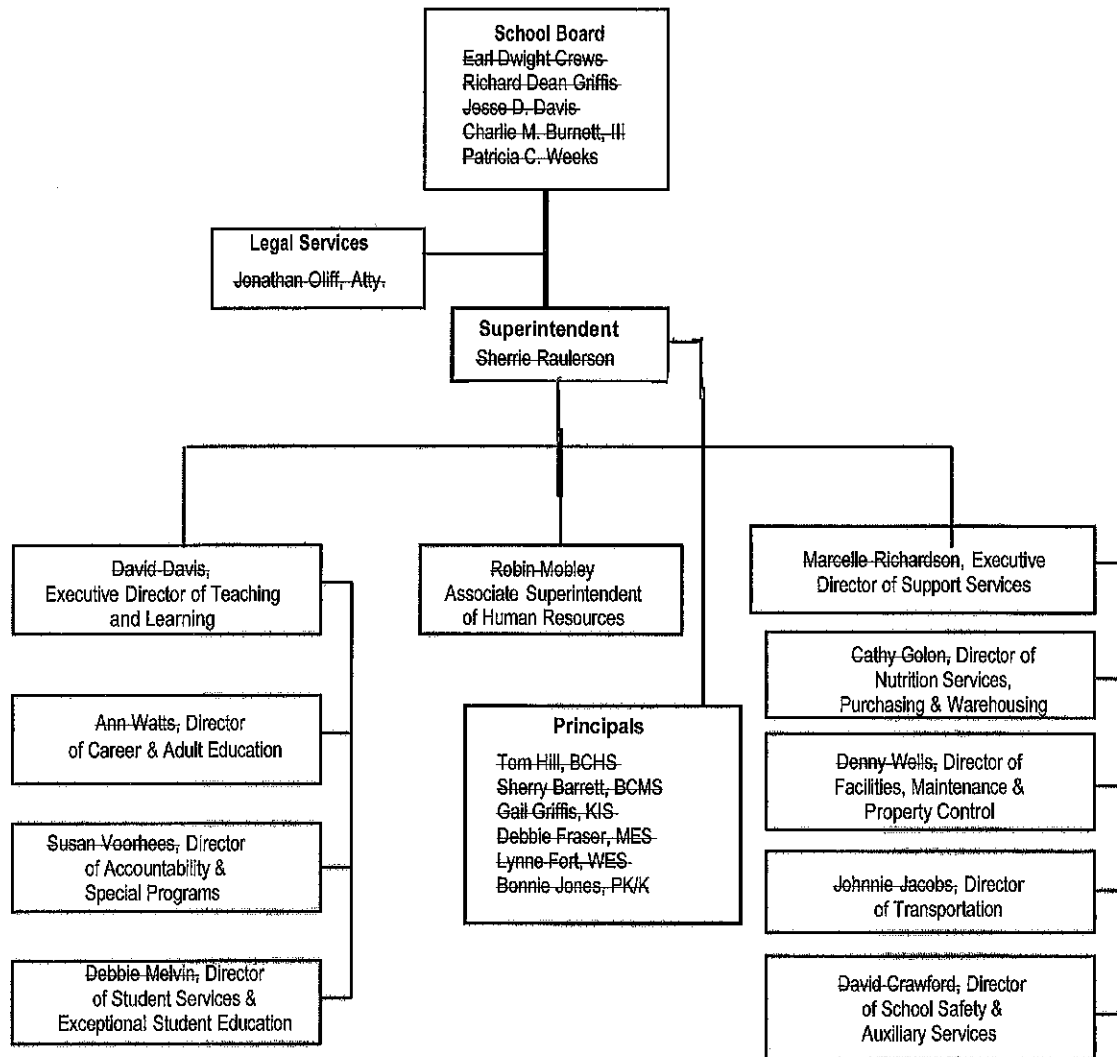
120.53; 1001.42; 1001.43; 1012.27, F.S.

HISTORY:

ADOPTED:

REVISION DATE(S): 05/21/12

FORMERLY:

ADMINISTRATIVE ORGANIZATION**3.050*****Baker County Schools
Organizational Alignment****STATUTORY AUTHORITY:****1001.41; 1001.42, F.S.****LAWS IMPLEMENTED:****120.53; 1001.42; 1001.43; 1012.27, F.S.****HISTORY:**

ADOPTED:
REVISION DATE(S): 05/21/12
FORMERLY:

CHAPTER 5.00 – STUDENTS

FOREIGN EXCHANGE STUDENTS

5.382+

- I. A foreign exchange student may be enrolled in a Baker County school provided that the student
 - A. Is sponsored by a program approved by the Council on Standards for International Educational Travel (CSIET).
 - B. Is at least fifteen (15) years of age but has not attained the age of eighteen and one-half (18 ½) years of age at the time of enrollment. Proof of age must be documented by a birth certificate or passport.
 - C. Will be living with an American host family that resides in the county and has been approved by the sponsoring program.
 - D. Shall gain legal entry into the United States with a J-1 Exchange Visa.
 - E. Provides an academic transcript from the home school with English translation.
 - F. Provides evidence of sufficient English proficiency to function successfully in the academic level in which he/she is enrolled.
 - G. Meets immunization requirements in accordance with Florida statutes.
 - H. Has health, accident and liability insurance coverage that is valid in the United States.
 - I. Must pass a language assessment prior to acceptance.
- II. A student shall be enrolled for a semester or a complete school year (two (2) semesters.)
- III. The student shall be subject to the *Code of Student Conduct*.
- IV. Eligibility for participation in athletics shall be consistent with Florida High School Athletic Association and School Board rules.
- V. The Superintendent or designee shall approve the admission of each foreign exchange student.
- VI. The Superintendent shall develop procedures for implementing the foreign exchange student program.

CHAPTER 5.00 – STUDENTS

- VII. A maximum of two foreign exchange students will be accepted during a single school year.
- VIII. The acceptance of foreign exchange students is based on the capacity of the school.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAWS IMPLEMENTED:

1001.43, 1006.07 F.S.

HISTORY:

**ADOPTED: 05/07/12
REVISION DATE(S):
FORMERLY: NEW**

CHAPTER 7.00 - BUSINESS SERVICES

SCHOOL BUDGET SYSTEM

7.010

- 1) Through the budget process the School Board intends for its budget to be prepared in a needs responsive, fiscally sound manner, with an emphasis on providing additional resources at the school level with any increase in recurring operating revenues.
- 2) In accordance with this philosophy, the School board intends the following guidelines to be adhered to in the preparation of the annual operating budget:
 - A. Balanced Budget – The budget should be prepared to ensure that the operating fund recurring revenue budget for the fiscal year shall be equal to or greater than the recurring expenditure budget.
 - B. Fund Balance Reserve – An adequate fund balance reserve is necessary to cover unforeseen events (including, but not limited to, revenue shortfalls and student enrollment under projections). The adopted annual operating fund budget shall include, if feasible, a fund balance reserve, which is at least four five percent (4%) (5%) of the recurring expenditure budget.
 - C. Fund balances shall be classified and reported in accordance with the Governmental Accounting Standards Board (GASB) Statement Number 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.
 - D. The budget system shall be related to the goals and objectives of the district and its programs. To assure equity among schools and program elements, personnel and other resources shall be allocated to the schools on a formula basis or by other means as determined by the Board.
 - E. The Superintendent shall prepare an annual District budget in the form prescribed by the Commissioner of Education. In formulating the budget, the Superintendent shall take into consideration the immediate and long- range needs of the district's school system and student achievement data obtained pursuant to Florida Statutes. The Superintendent shall submit the proposed annual budget to the School Board for review.
- 3) It is the Board's intent that the following guidelines enumerated above shall be controlling unless unusual circumstances dictate otherwise. In such instances, any variances from the guidelines will be highlighted and explained prior to the adoption of the budget by the Board.
- 4) The tentative budget, the adopted budget, and any amended budget(s) shall be posted on the District's official website as required by law.

CHAPTER 7.00 - BUSINESS SERVICES

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1008.385; 1010.01;
1010.04; 1011.01 –1011.18, F.S.

STATE BOARD OF EDUCATION RULES: 6A-1.002, 6A-1.004, 6A-1.006,
6A-1.007, 6A-1.0071

HISTORY: **ADOPTED:**
REVISION DATE(S): 04/05/04, 11/07/05, 05/21/12
FORMERLY: 6.19

CHAPTER 8.00 - AUXILIARY SERVICES

SCHOOL CONSTRUCTION BID PROCESS

8.270*

- I. All applicable laws and School Board policies shall be observed in all construction bid procedures. All construction or capital improvement bids shall be accompanied by evidence that the bidder holds an appropriate certificate or license or that the prime contractor has a current valid license.
 - A. Prequalification of Contractors. The Board shall prequalify contractors on an annual basis or for a specific project. This section is applicable to bids, construction management, design build, and any other construction services application
 - B. Selection Process. Those contractors desiring to bid on Board projects must be prequalified. The Board may reject any application that contains inaccurate information.
 - C. Application. Each contractor, firm or person requesting pre-qualification shall submit an application. The application shall include the following:
 1. Detailed information setting forth the applicant's competence, past performance, experience, financial resources, and capability, including a Public Entity Crime statement and references.
 2. Audited financial information current within the past 12 months, such as a balance sheet and statement of operations, and bonding capacity. The requirement for financial information may be satisfied by the contractor providing written verification of the contractor's bonding capacity.
 3. General information about the contractor company, its principals, and its history, including state and date of incorporation, regardless of whether the contractor is a resident or non-resident of the geographic area served by the Board.
 4. Every contractor and subcontractor desiring to enter into a contract with the school district shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. Contractors entering into contracts with a subcontractor, must have an affidavit from the subcontractor stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.
 - a. Contractor must provide evidence of compliance with Florida Statute Section 448.095. Evidence may consist of, but is not limited to, providing notice of Contractor's E-Verify number.
 - b. Contractors entering into contracts with a subcontractor, must have an affidavit from the subcontractor stating the subcontractor does not employ, contract with, or subcontract with an unauthorized alien.
 - c. Contractor shall provide a copy of sub-contractor affidavit to the School Board upon receipt and shall maintain a copy for the duration of the Agreement.

CHAPTER 8.00 - AUXILIARY SERVICES

- d. Failure to comply with this provision is a material breach of an Agreement, and School Board may choose to terminate the Agreement at its sole discretion. Contractor may be liable for all costs associated with School Board securing the same services, inclusive, but not limited to, higher costs for the same services and rebidding costs (if necessary).
 5. Contractor trade categories and information regarding the state and local licenses and license numbers held by the applicant.
 6. A list of projects completed within the last five (5) years, including dates, client approximate dollar value, size and reference name for each project.
 7. Certificates of insurance confirming current workers' compensation, public liability and property damage insurance as required by law.
 8. A list of all pending litigation and all litigation within the past five (5) years, including an explanation of each. Litigation initiated by the contractor to protect the contractor's legal rights shall not be used as a basis for rejecting prequalification.
 9. The completed application and financial information shall be attested to and signed by an authorized officer of the company, the owner, or sole proprietor, as appropriate, and the signature shall be notarized.
- II. Alternative Construction Methods. The Facilities Department will consider the following factors when determining which construction method (traditional bid; design-build; construction management or negotiated contract) will be used for each project: scope of work of the project, complexity of the task, the schedule for construction, availability of skilled personnel in the local marketplace and past experience on other projects.
- III. Advertising, Bidding and Awarding Contracts. Construction projects shall be advertised in a local newspaper within general circulation throughout the District for a minimum of once a week for three (3) consecutive weeks. The last notice shall appear at least seven (7) days prior to the date set for bid opening. Projects estimated to cost less than \$300,000 shall be advertised for a minimum of one week. All applicable Florida Statutes, State Board of Education rules, and School Board rules shall be observed in school construction bid procedures.
- IV. The Superintendent or designee shall be responsible for preparing the legal notice for bids and shall determine that such notice meets the requirements of Florida Statutes and State Board of Education rules and contains the information needed by the prospective bidders to include the following
- A. Project name and location;
 - B. Brief statement describing the work
 - C. From whom and when contract documents are available, including deposit or charge;

CHAPTER 8.00 - AUXILIARY SERVICES

- D. Date, time and place relating to submitting of bids;
 - E. Pre-qualifications of bidder;
 - F. Procedures for presenting bids;
 - G. Conditions and terms for receiving bids;
 - H. Procedures to be followed in opening and presenting bids to the School Board; and,
 - I. Conditions for awarding contracts based on bids.
- V. In addition to the publishing of the advertisement for bids, the bid documents shall be sent to at least three (3) prospective bidders. The advertisement or specifications shall not specify the use of materials or systems by a sole source.
- VI. Construction Bids. General conditions are all costs incidental to but are not incorporated into the project after it is completed. General conditions and the project contingency will be negotiated. General conditions include (but are not limited to) the following:
- A. Utilities including water, electric, phone, internet service, restrooms and septic services if required. Contractor is responsible for utilities until the District accepts the project as substantially complete or at the option of the Board, upon Final Completion.
 - B. Office Space which includes all costs related to rental and setup of those spaces.
 - C. Temporary Fencing and site security. The contractor has total control and is responsible for all liabilities on the Construction Site.
 - D. Equipment rental or purchase of equipment such as computers and copy machines.
 - E. Vehicles for mobility at the site such as golf carts. IF the contractor plans to rent company owned equipment to the project documentation shall be provided that the charges will not exceed rental cost. Cost to include fuel, repairs and maintenance. Rental should be consistent with industry standard.
 - F. Waste, trash, debris and disposal costs.
 - G. Erosion and dust control
 - H. Mobilization and demobilization.
 - I. Drinking water
 - J. Salaries of contractor staff working onsite. Contractor staff stationed at the home office and are related to the firms general operations should not be included.
 - K. Mileage reimbursement for travel to and from an employee's home is not reimbursable.
 - L. Safety and first aid cost.
 - M. Tools may be included. (Any tools or equipment paid for by the District will remain the property of the District).

CHAPTER 8.00 - AUXILIARY SERVICES

- VII. Bid bonds shall be required on new construction and any renovations or remodeling exceeding twenty-five thousand dollars (\$25,000.00).
- VIII. These provisions shall be followed for construction bids
- A. The bid time and date shall be established by the School Board after the Superintendent's recommendation.
 - B. Bids shall be opened at the designated time in the invitation to bid. At the designated time, the person presiding shall inquire if all bids have been received; no other bids shall be accepted and no bid may be withdrawn after the deadline. Negligence on the part of the bidder in preparing the bid shall confer no right for withdrawal after the designated time for opening of bids. Bids by telegram shall not be accepted nor shall any other type of bid be accepted which cannot be classified as a sealed bid. Bids received by mail shall be stamped with the time and date received by the purchasing office.
 - C. All bids shall be opened, read aloud, and recorded in the presence of all persons.
 - D. Each bid shall be accompanied by a bid bond, a certified check, or a cashier's check in an amount equal to five percent (5%) of the total amount of the bid. Failure to include such bond shall automatically disqualify the bid from further consideration.
 - E. The Board will consider all bids received and within the time limit stated in the advertisement for bids will either reject all bids or award the contract to the lowest and best bid with preference to materials, contracts, builders, architects, and laborers who reside within the county and state, whenever such materials can be purchased at no greater expense.
 - F. When a construction contract has been awarded to a contractor on the basis of proper bids, payments on that contract shall be made on a scheduled basis in an amount approved by the architect. This amount shall consider the ten five percent (~~10%~~) (5%) hold-back required by Florida Statutes. Upon completion of the construction, the final payment shall be made only on the School Board's approval after proper inspection of the facilities.
- IX. The specifications for construction bids may not be written to limit any purchase of systems or materials to a specific brand or a single source of supply, unless the School Board, after consideration of all available alternative materials and

CHAPTER 8.00 - AUXILIARY SERVICES

systems, determines that the specifications of a sole material or system is justifiable, based upon its cost interchangeability.

- X. All bid requests shall include a notification to bidders that failure to file a bid protest within the time and in the manner prescribed by School Board rule shall constitute a waiver of any further right to protest such bid award.

STATUTORY AUTHORITY:

1001.42, F.S.

LAW(S) IMPLEMENTED:

**218.735, 255.04, 255.078, 287.055, 287.057,
288.061, 448.095, 1001.43, 1013.46 - .48, F.S.**

HISTORY:

ADOPTED:

REVISION DATE(S): 2/89, 10/04, 11/17/2020

FORMERLY: 6.14

CHAPTER 8.00 - AUXILIARY SERVICES

TOBACCO USE IN DISTRICT FACILITIES / TOBACCO-FREE SCHOOLS

8.320 OPTION 2

All uses of tobacco products in any form are prohibited in any District-owned facility, vehicle used to transport students, or other areas designated for student use at any time.

Rationale

It is the School Board's responsibility to provide a safe and healthy learning environment free from exposure to known carcinogens, and one in which adults are role models for healthy behavior. The Board is acutely aware of the serious health risks associated with the use of tobacco products both to users and non-users, and that most tobacco use begins before the age of eighteen. Tobacco is the leading cause of preventable death in Florida. Comprehensive school policies to prevent tobacco use are an effective strategy in assisting to reduce tobacco use in the state. The Board recognizes that District personnel and school visitors also serve as role models to students and, therefore, adopts this 100 percent Tobacco Free School Policy to endorse a healthy lifestyle and prevent tobacco use.

Definition

For the purpose of this policy, "tobacco" is defined to include any lighted or unlighted cigarette, cigar, pipe, bidi, clove, cigarette, cigarillo, hookah, and any other smoking product, and any smokeless or spit less tobacco also known as dip, chew, snuff, snus, orbs, and strips, sticks, or electronic cigarette in any form.

All components of this policy are effective 24 hours per day, 365 days per year. This includes all days when school is not in session and at any school-sponsored event on or off campus. This policy applies to all students, staff, faculty, volunteers, contracted vendors and school visitors.

Tobacco Use Prohibited

All uses of tobacco of any kind (as described above) that may be developed that contains nicotine or tobacco or a combination of the two are prohibited on any property owned, leased, or contracted by the District including, but not limited to: all schools, district offices, practice fields, playgrounds, football fields, baseball fields, softball fields, pool areas, soccer fields, tennis courts and all open areas at any time. All uses of tobacco are also prohibited from District-owned vehicles including, but not limited to: school buses, vans, trucks, cars, etc. at any time.

No student is permitted to possess any tobacco product, paper used to roll cigarettes, lighters or other paraphernalia at any time.

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Tobacco Promotion Prohibited

Tobacco advertising is prohibited on school grounds, in all school-sponsored and school purchased publications, and at all school-sponsored events. Tobacco promotional items that promote the use of tobacco products, including but not limited to: clothing, bags, lighters and other articles are not permitted on school grounds, in school vehicles, or at school-sponsored events. Sponsorships, gifts, grants and tobacco prevention materials provided by tobacco companies or their subsidiaries are prohibited.

Enforcement

Students:

A student that possesses, smokes, or otherwise uses tobacco products during school hours, on school property, or school-sponsored activities will be subject to disciplinary action by the school which may include notification of law enforcement.

This policy is communicated to students, parents, and staff in the Student Code of Conduct, the Student Handbook, and the Employee Handbook.

It is **unlawful** for any person under 18 years of age to knowingly possess any tobacco products. Any person under 18 years of age who violated the provisions of this subsection commits a noncriminal violation as provided in F.S. 569.11(1).

Law enforcement officers are authorized to issue citations to anyone violating the provisions of this act.

Violations will constitute a civil infraction, punishable by a fine, and/or community services and student must successfully complete an anti-tobacco program, where available.

Parental / guardian notification will occur with any violation of this policy.

Additionally, any tobacco product found in the possession of a minor shall be confiscated and discarded.

Employees:

Disciplinary actions will be taken against District personnel found in violation of this policy as outlined in the Agreement Between the Baker County School Board and the Baker County Education Association.

Visitors:

Visitors who are observed smoking or using tobacco products will be informed about the Tobacco-Free Schools Policy and will be asked by anyone in the school to refrain from smoking or using tobacco products.

If the individual fails to comply with the request, his or her violation of policy shall be referred to the administrator for the area in which the violation occurred. The administrator will make a decision on further action, which may include a directive to

CHAPTER 8.00 - AUXILIARY SERVICES

leave the school property. In extreme cases of resistance or non-compliance, assistance may be sought from the police department.

Disciplinary action will be taken against school visitors, contracted vendors or volunteers found in violation of the policy. Such action may include:

- Verbal notification of policy
- May be asked to leave property
- Removal from school property

STATUTORY AUTHORITY:

1001.41; 1001.42

LAWS IMPLEMENTED:

386.201 – 386.209; 386.212, 569.11, 1001.43, F.S.

HISTORY:

**ADOPTED:
REVISION DATE(S): 04/05/04, 05/21/12
FORMERLY:**

MINUTES EXPULSION HEARING (Closed to the Public) Monday, June 7, 2021 – 2:15 p.m. District School Board Room (270 South Boulevard East, Macclenny, Florida)				
SUPPLEMENTAL MINUTE BOOK #49 PAGE #21				
Date	TIME	TYPE	CASE #	SCHOOL
06/07/2021	2:15 P.M.	EXPULSION HEARING	060720212150008	BAKER COUNTY MIDDLE SCHOOL
<p>The Baker County School Board met on Monday, June 7, 2021, at 2:15 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold a closed expulsion hearing on Baker County Middle School student case #060720212150008. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McNarnay, Richard “Dean” Griffis, Charlie M. (Artie) Burnett, III, and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the closed hearing. The student nor guardian were present at the closed hearing.</p> <p>Chairperson Barton called the closed expulsion hearing to order on Baker County Middle School student case #060720212150008 and then turned the proceedings over to Superintendent Raulerson. After hearing the evidence and testimonies presented, Superintendent Raulerson made the recommendation to expel Baker County Middle School student case #060720212150008 from the Baker County Public Schools for the remainder of the 2020-2021 school year and the first semester of the 2021-2022 school year, which also includes the Adult Education Program. The recommendation includes that Baker County Middle School student case #060720212150008 is not eligible for the early re-entry program. Upon returning to the Baker County Public Schools, Baker County Middle School student case #060720212150008 must re-enter through the Baker County CATS Academy alternative school setting for a minimum of forty-five (45) days. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.</p>				
Paula T. Barton, Board Chairperson			Sherrie Raulerson, Superintendent of Schools	

**MINUTES
SCHOOL BOARD MEETING
(Open to the Public)**

Monday, June 7, 2021 - 3:00 p.m.

District School Board Room (270 South Boulevard East, Macclenny, Florida)

SUPPLEMENTAL MINUTE BOOK #49 PAGE #21

The Baker County School Board met on Monday, June 7, 2021, at 3:00 p.m. in the District School Board Room located at 270 South Boulevard East, Macclenny, Florida. The purpose of this meeting was to hold the regularly scheduled Board meeting. Chairperson Paula T. Barton announced that Robin Mobley was going to give the invocation followed by the Pledge of Allegiance led by Paula Barton.

CALL TO ORDER – 3:00 P.M.

Chairperson Barton called the meeting of the Baker County School Board to order and asked for a roll call of members. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McNarnay, Richard “Dean” Griffis, Charlie M. Burnett, III (Artie), and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance at the meeting.

PUBLIC HEARINGS – 3:00 P.M. (if any)

There were no public hearings at this meeting.

RECOGNITIONS / PRESENTATIONS

- **Recognize Retiree Penny Raulerson** (*Hire Date: September 17, 2002 ;
Retire Date: June 4, 2021*)

Superintendent Raulerson presented retiree Penny Raulerson with a restaurant gift card for her years of service to our district.

- **Recognize Retiree Carol Stoops-Thomas** (*Hire Date: August 15, 1983 ;
Retire Date: May 31, 2021*)

Superintendent Raulerson presented retiree Carol Stoops-Thomas with a plaque for her years of service to our district.

- **Recognize Retiree Autumn Taylor** (*Hire Date: August 18, 1986 - May 25, 2004 & August 14, 2013 ; Retire May 31, 2021*)

Superintendent Raulerson presented retiree Autumn Taylor with a restaurant gift card for her years of service to our district.

APPROVAL TO CORRECT AND/OR ADD ITEMS TO THE FINAL AGENDA

- **A.1. Personnel Items, Employment List: Approval to Change from Replacing JoAnna Anderson to Melissa Thomas Under Special Note for Myriah Thacker**
- **Information/Announcements: Approval to Add Executive Session Announcement**

Chairperson Barton read the above noted recommended revisions to the agenda and entertained a motion from the Board. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.

REMOVAL OF ROUTINE ITEMS

Chairperson Barton asked if any Board member wished to remove a routine item for separate consideration. Hearing none, she continued with the items for action.

APPROVAL OF ITEMS FOR ACTION

	A.	Approval of Routine Items	CONTACT
	A.	1. Approval of the Personnel Items List for Approval on June 7, 2021.	Sherrie Raulerson (259-0401)
	A.	2. Approval of the Minutes of the May 17, 2021, Expulsion Hearing and School Board Meeting.	Sherrie Raulerson (259-0401)
	A.	3. Approval of the April 2021 District Property Inventory.	Denny Wells (259-5420)
	A.	4. Approval of the Financial Reports for the Month Ending April 30, 2021.	Teri Ambrose (259-0418)
	A.	5. Approval of Out of State Field Trip on June 10, 2021, to Summer Waves Theme Park in Jekyll Island, Georgia, for Camp S.T.Y.L.E. Students and Chaperones. (Traveling by Charter Bus)	Anne Lewis (259-7825)
	A.	6. Approval of the Agreement with the Baker County Sheriff's Office for School Crossing Guards, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	7. Approval of the Agreement with the Baker County Sheriff's Office for School Resource Officers at All Six School Sites Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	8. Approval of the Mobile Home Property Agreement with Ben Anderson, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	9. Approval of the Mobile Home Property Agreement with Mike Hauge, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	10. Approval of the Mobile Home Property Agreement with Michael Antonini, Effective July 1, 2021 - June 30, 2022.	Sherrie Raulerson (259-0401)
	A.	11. Approval of Budget Amendment in the Amount of \$64.00 to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)

	A. 12.	Approval of Budget Amendment in the Amount of \$3,973.00 to Grant Proposal "Strengthening Career & Technical Education for the 21st Century Act - Perkins V Secondary". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
	A. 13.	Approval of Budget Amendment in the Amount of \$311.00 to Grant Proposal "Perkins Rural Innovation". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
	A. 14.	Approval of Budget Amendment in the Amount of \$2,000.00 to Grant Proposal "Perkins Rural Innovation". (No Change in Overall Budget) Amendment / Federal / No Matching	Carrie Dopson (259-0408)
	A. 15.	Approval to Renew Cooperative Agreement with the Baker County Sheriff's Office for the 2021-2022 School Year. (No Changes from Previous Year)	Michael Green (259-0444)
	A. 16.	Approval to Renew Agreement with Invo HealthCare Associates, Inc. for Occupational Therapy Services, Effective July 1, 2021 - June 30, 2022. (See Exhibit A for Changes)	Michael Green (259-0444)
	A. 17.	Approval to Renew the Interagency Agreement with Florida Diagnostic & Learning Resources System/Northeast Florida Educational Consortium, Effective July 1, 2021 - June 30, 2022. (Contact Changes)	Michael Green (259-0444)
	A. 18.	Approval of to Renew Agreement with Resolutions in Special Education, Inc. Effective July 1, 2021 - June 30, 2022. (No Changes from Previous Agreement.)	Michael Green (259-0444)
	A. 19.	Approval to Renew Agreement with Richard Healey, Physical Therapist, Effective August 1, 2021 - July 31, 2022. (No Changes from Previous Year.)	Michael Green (259-0444)
	A. 20.	Approval to Renew Agreement with Amy Yoon, Audiologist, Effective July 1, 2021 - June 30, 2022. (No Changes from Previous Year.)	Michael Green (259-0444)
	A. 21.	Approval of to Renew Agreement with Episcopal Children's Services, Inc. for the Head Start Program Facilities, Effective July 1, 2021 - June 30, 2022. (No Changes from Previous Year)	Tina Bradley (259-0476)
	A. 22.	Approval to Renew Family Service Center Interagency Agreement with Episcopal Children's Services Head Start, Effective July 1, 2021 - June 30, 2022. (Rate Increase from Previous Year.)	Tina Bradley (259-0476)
	A. 23.	Approval to Renew Family Service Center Interagency Agreement with Hubbard House, Inc., Effective July 1, 2021 - June 30, 2022. (Rate Increase from Previous Year.)	Tina Bradley (259-0476)
	A. 24.	Approval of the 2020-2021 State of Florida Statewide Voluntary Prekindergarten Provider Contract Form OEL-VPK 20.	Bonnie Jones (259-0405)
	A. 25.	Approval of the Renewal Agreement with Blackboard Inc. for Website Services. (Host, Template, and Ally.)	Teri Ambrose (259-0418)
	A. 26.	Approval to Renew Mental Health Support Services Agreement with Nancy E. Davie, Inc. Effective July 1, 2021 - June 30, 2022. (No Changes from Previous Year)	Michael Green (259-0444)

	A.	27.	Approval to Renew Bid No. 2019-003 (Transportation Gasoline and Diesel Fuel) with LV Hiers, Inc. Effective July 1, 2021 - June 30, 2022. (Pricing, Terms, and Conditions are the Same as Original Bid)	Tonya Tarte (259-4330)
	A.	28.	Approval to Renew Liquid Petroleum (LP) Gas Bid No. 2019-001 Effective July 1, 2021 - June 30, 2022 with Sawyer Gas. (Pricing, Terms, and Conditions are the Same as Original Bid)	Tonya Tarte (259-4330)
			Chairperson Barton entertained a motion from the Board to approve the routine items. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Dean Griffis. The motion carried 5-0.	
	B.		Approval of Removed Routine Items.	N/A
			There were no removed routine items. Therefore, no action was taken on this agenda item.	
	C.		Approval of Agreement with College Board for Instructional Materials at Baker County High School Effective April 29, 2021 - July 1, 2026.	Teri Ambrose (259-0418)
			Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Artie Burnett made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	
	D.		Approval of New Job Description: 69.01 (Student Services Worker)	Robin Mobley (259-0427)
			Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Tiffany McNarnay. The motion carried 5-0.	
	E.		Approval of Five Year Service Agreement with Siemens for Fire Alarm Service and Maintenance.	Denny Wells (259-5420)
			Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Tiffany McNarnay made a motion to approve, seconded by Artie Burnett. The motion carried 5-0.	
	F.		Approval of the Baker County Education Foundation Audit for the Period Ending June 30, 2020.	Teri Ambrose (259-0418)
			Chairperson Barton entertained a motion from the Board to approve this agenda item. As recommended by Superintendent Raulerson, Dean Griffis made a motion to approve, seconded by Amanda Hodges. The motion carried 5-0.	

CITIZEN INPUT

No individual in the audience addressed the Board with citizen concerns at this meeting.

INFORMATION AND ANNOUNCEMENTS

➤ **Executive Session Will Be Held Immediately Following Regular Board Meeting**

- Superintendent Raulerson noted that it has been a very exciting couple of weeks with the end of the 2020-2021 school year and the visit/press conference with Governor Ron DeSantis and Commissioner Corcoran on May 26, 2021!

NOTICE

Any person who desires to appeal any decision made by the School Board with respect to any matter considered at the above mentioned meeting will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which an appeal may be based.

PERSONNEL ITEMS LIST FOR APPROVAL ON JUNE 7, 2021

RESIGNATION LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Anderson	Joanna		Retirement	Teacher, Second Grade (197 Days)	Macleenny Elementary School	May 31, 2021
Crapo	Christine		Previously on One Year Leave of Absence (July 31, 2020 - May 31, 2021)	Teacher, Art M/J (197 Days)	Baker County Middle School	May 29, 2020
Harvey	Hannah			Paraprofessional, STEAM Lab (187 Days)	Westside Elementary School	May 26, 2021
Helms	Lauren			Extended Day Enrichment Program Assistant Supervisor (181 Days)	Keller Intermediate School	April 27, 2021
Reese	Quadrez			Paraprofessional, ESE Ages 6-21 (187 Days)	Baker County High School	May 31, 2021
Staples	John			Director of Transportation (261 Days)	Transportation	June 30, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Austin	Crystal		Transfer from Within the Same School Site from Teacher, Sixth Grade ELA (197 Days) / Replacing Loni Hodges	Teacher, Sixth Grade Science (197 Days)	Baker County Middle School	August 2, 2021
Dopson	Kellen		Transfer Within the Same School Site from Teacher, Eighth Grade Science (197 Days) / Replacing Kelsey Thornton	Teacher, Agribusiness / Natural Resources Ed M/J (197 Days)	Baker County Middle School	August 2, 2021
Dotson	Karla		Transfer from Nutrition Services Manager (193 Days, 7.5 Hours) at Macclenny Elementary School / Replacing Cindy Scott (Unit Reassigned from 8 Hours)	Nutrition Services Manager (193 Days, 7.5 Hours)	Baker County Pre-K / Kindergarten Center	August 5, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Elledge	Allison		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / No Vacancy - Unit Reassigned	Teacher, Second Grade (197 Days)	Westside Elementary School	August 2, 2021
Johnson	Gregory		Promotion Within Same School Site from Teacher, Agribus / Natural Res Ed (197 Days) / Replacing Himself / Unit Reassigned to Increase Number of Contractual Days	Teacher, Agribus / Natural Res Ed (216 Days)	Baker County High School	July 19, 2021
Lazenby	Kristina		Transfer Within the Same School Site from Teacher, Varying Exceptionalities (197 Days) / Replacing Baleigh Thomas Miller	Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Leino	Tammy		Transfer Within the Same School Site from Paraprofessional, ESE Ages 3-5 (187 Days) / Replacing Lisa Sollicito (No Vacancy / Swap)	Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	August 7, 2020
Long	Shirley		Promotion / Transfer from Nutrition Services Assistant (191 Days) at Baker County High School / Replacing Karla Dotson	Nutrition Services Manager (193 Days, 7.5 Hours)	Maccleenny Elementary School	August 5, 2021
Maynor	Latisha		Initial Employment / Replacing Melanie Watson	School Bookkeeper (216 Days)	Keller Intermediate School	July 19, 2021
Nowlen	Amanda		Transfer from Paraprofessional, Kindergarten (187 Days) at Baker County Pre-K / Kindergarten Center / Replacing Hannah Harvey	Paraprofessional, Elementary STEAM Lab (187 Days)	Westside Elementary School	August 9, 2021
Prescott	Amy		Transfer from Teacher, Fourth Grade (197 Days) at Keller Intermediate School / Replacing Forrest Elledge	Teacher, Science M/J (197 Days)	Baker County Middle School	August 2, 2021
Sanders	Karen		Initial Employment / Replacing James Evan Ward	Teacher, Varying Exceptionalities (197 Days)	Westside Elementary School	August 2, 2021
Sarafin	Rachael		Transfer from Teacher, Sixth Grade (197 Days) at Baker County Middle School / Replacing Tammy Gibbs	Teacher, Other Career and Voc Tech (197 Days)	Baker County High School	August 2, 2021
Scott	Cynthia		Promotion / Transfer from Nutrition Services Manager (193 Days, 8 Hours) at Baker County Pre-K / Kindergarten Center / Replacing Penny Raulerson	Nutrition Services Area Coordinator (206 Days, 7.5 Hours)	District Office	July 26, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	M	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
Slayter	Don		Transfer from Teacher, M/J (197 Days) at Baker County Middle School / Replacing Pamela Kosier	Teacher, Science (197 Days)	Baker County High School	August 2, 2021
Smith	Jenna		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Crystal Austin	Teacher, Sixth Grade ELA (197 Days)	Baker County Middle School	August 2, 2021
Sollicito	Lisa		Transfer Within the Same School Site from Paraprofessional, Pre-K (187 Days) / Replacing Tammy Leino (No Vacancy / Swap)	Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	August 7, 2020
Sunderland	Angela		Initial Employment / New Unit	Teacher, Fifth Grade (197 Days)	Keller Intermediate School	August 2, 2021
Teague	Tami		Initial Employment / Replacing Felicia Raulerson	Data Processor (216 Days)	Keller Intermediate School	July 19, 2021
Thacker	Myriah		Transfer Within the Same School Site from Teacher, Third Grade (197 Days) / Replacing Melissa Thomas	Teacher, Second Grade (197 Days)	Macclenny Elementary School	August 2, 2021
Thornton	Kelsey		Transfer from Teacher, Agribus / Natural Res Instructor (197 Days) at Baker County Middle School / Replacing Jessica Harrell	Teacher, Agribus / Natural Res Instructor (197 Days)	Baker County High School	August 2, 2021
Thrift	Pamela Joy		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Lisa Braddy	Teacher, Reading M/J (197 Days)	Baker County Middle School	August 2, 2021
Turner	Lora Beth		Transfer from Teacher, Mathematics SH (197 Days) at Baker County High School / Replacing Melissa Long	Teacher, Mathematics M/J (197 Days)	Baker County Middle School	August 2, 2021
VanSickle	Brittnee		Transfer Within the Same School Site from Teacher, Varying Exceptionalities (197 Days) / Replacing Kristina Lazenby	Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	August 2, 2021
Waller	Janet		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / Replacing Jacob Anderson	Teacher, Science M/J (197 Days)	Baker County Middle School	August 2, 2021

EMPLOYMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	SPECIAL NOTE	POSITION	LOCATION	EFFECTIVE DATES
West	Rachel		Promotion Within the Same School Site from Lead Teacher on Special Assignment (197 Days) / Replacing Herself - Unit Reassigned from Teacher on Special Assignment	Assistant Principal (240 Days)	Maccleddy Elementary School	July 1, 2021
Wilkes	Cari		Transfer from Teacher, Kindergarten (197 Days) at Baker County Pre-K / Kindergarten Center / New Unit	Teacher, Varying Exceptionalities (197 Days)	Baker County Middle School	August 2, 2021

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Adams	Heather		Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	Year to Year Continuous Employee	2021-2022
Alford	Kelly		School Secretary (216 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Allen	Shelley		Teacher, Second Grade (197 Days)	Maccleddy Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Andrews	Nancy		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Anger	Tracy		Teacher, Title I (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Baker	Jana		Teacher, First Grade (197 Days)	Maccleddy Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Baker	Victoria		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Barrett	Ashley		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Bartlett	Brianna		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	YR	POSITION	LOCATION	CONTRACT SITUATION	TERM/EXTENSION
Beck	Jessica		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Boatright	Deanna		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Boyette	Ashley		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Brim	Haley		Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Burnsed	Amanda		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Cabral	Crystal		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Carver	Andrea		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Chauncey	Alicia		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Christopher	Heather		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Craft	Sarah		Library / Media Aide (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Craven	Morgan		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Crawford	Staci		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATE
Crews	Jamie		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Crews	Rebecca		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Crummey	Kindall		Career Specialist (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Davis	Kristyn		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Dowling	Dawn		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Driggers	Melissa		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Dugger	Tabitha		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Dunnam	Elizabeth		Teacher, ESE (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Dunnington	Amanda		Teacher, Kindergarten (197 Days)	Baker County Pre- K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Ferguson	Kathryn		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Finley	Blane		Teacher, Science (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Fisher	Terri		Paraprofessional, ESE (187 Days)	Keller Intermediate School	Year to Year Continuous Employee	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Gipson	Heather		School Nurse (197 Days)	Baker County Pre-K / Kindergarten Center	Year to Year Continuous Employee	2021-2022
Godwin	Mallory		Paraprofessional, STEAM Lab (187 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Goodwin	Sandra		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Gross	Jena		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Hall	Whitney		Lead Teacher on Special Assignment (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Hatcher	Tiffany		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Henderson	Sherri		Teacher, Varying Exceptionalities (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Hickox	Heather		Career Specialist (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Hinton	Kimberly		Paraprofessional (187 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Hodges	Karlie		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Hollingsworth	Lacey		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Holme	Jennifer		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATE
Horne	Ridge		Teacher, Third Grade (197 Days)	Macleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Hunt	Deborah		School Bookkeeper (216 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Kazmierczak	Jana		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Kelly	Debra		Paraprofessional, Art (187 Days)	Keller Intermediate School	Year to Year Continuous Employee	2021-2022
Kennon	Alicia		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Lazenby	Kristina		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Lee	Toree		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Leino	Tammy		Paraprofessional, Pre-K (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Linville	Lori		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Mallard	Karen		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Marsh	Chelsea		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Maxwell	Tressie		Extended Day Enrichment Program Supervisor (182 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATE
McCullough	Harli		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
McDonald	Emily		Paraprofessional, ESE Ages 3-5 (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
McDonald	Kaley		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
McGee	Ryan		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
McLeod	Mykayla		Teacher, Second Grade (197 Days)	Macleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Miller	Sherry		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Milton	Lisa		Teacher, Physical Education (197 Days)	Baker County Middle School	Annual Contract (Pending Availability of Funding)	2021-2022
Minshaw	Lesley		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Mitchell	Jennifer		Teacher, First Grade (197 Days)	Macleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Mobley	Brandy		Speech and Language Pathologist (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Navarra	Charles		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Norman	Tiffany		Teacher, First Grade (197 Days)	Macleenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATE
Nowlen	Amanda		Paraprofessional, Kindergarten (187 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
O'Steen	Ruth		Paraprofessional, ESE (187 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Padgett	Carylon		Teacher, Varying Exceptionalities (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Platto	Katherine		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Rafuse	Shelby		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Register	Tracy		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Renninger	Elizabeth		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Rhoden	Grace		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Rhoden	Julie		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Rhoden	Katie		Teacher, Third Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Roberts	Holly		School Nurse (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Roberts	Tyler		Paraprofessional, Elementary (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Rogers	Kaley		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Ruis	Donna		Teacher, Gifted (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Sharman	Kristin		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Sharp	Amber		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Smith	Pamela		Teacher, First Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Smith	Wendy		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Snell	Connie		Paraprofessional, Title I Elementary (187 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Southey	Laurie		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Sowell	Jana		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Stafford	Jared		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Stalnaker-Ugartechea	Julia		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Stilwell	Wyatt		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE
Surrency	Stephanie		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Taylor	Bridget		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Tedesco	Emily		Paraprofessional, ESE Ages 6-21 (187 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Thigpen	Kimber		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Trippett	Joshua		Paraprofessional, Elementary (187 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Trippett	Kailee		Teacher, Elementary Music (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Van Sickle	Brittnee		Teacher, Varying Exceptionalities (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Vickers	Jacqueline		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Vonk	Rafala		Teacher, Fifth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Waddell	Ashley		Teacher, Fourth Grade (197 Days)	Keller Intermediate School	Annual Contract (Pending Availability of Funding)	2021-2022
Wall	Molly		Teacher, Kindergarten (197 Days)	Baker County Pre-K / Kindergarten Center	Annual Contract (Pending Availability of Funding)	2021-2022
Weber	Kasey		Teacher, Third Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

REAPPOINTMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	POSITION	LOCATION	CONTRACT STATUS	EFFECTIVE DATES
Wignall	Staci		Teacher, Second Grade (197 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Williams	Emmaline		Extended Day Enrichment Program Assistant Supervisor (181 Days)	Westside Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022
Willingham	Rebecca		Teacher, First Grade (197 Days)	Macclenny Elementary School	Annual Contract (Pending Availability of Funding)	2021-2022

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Allen	Joshua		Mental Health Counseling Services for Students Per IEP Requirements	Regular Hourly Rate / Maximum 22.5 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Anderson	Jacob		Curriculum Development Training for CTE Programs	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Anderson	Jacob		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Baggett	Yolanda		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Baggett	Yolanda		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Baggett	Yolanda		CDL Training, Routing, Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	May 27, 2021 - August 9, 2021
Bailey	Angela		Classroom Assistant, Adult Ed	\$17.67 Per Hour / Maximum 28 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Bailey	Angela		Classroom Assistant, Adult Ed	\$17.67 Per Hour / Maximum 25 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Bailey	Kristy		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Beck	Jessica		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	June 8, 2021 - June 30, 2021
Bell	Lisa		Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bennett	Foster		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Bennett	Foster		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Boatright	Steve		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Branch	Heather		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Britt	Amy		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Britt	Amy		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Britt	Amy		Career Specialist Summer Hours	Regular Hourly Rate / Maximum 90 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Buettgen	Betsy		Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Burnett	Susan		Summer School Bus Aide for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Clevenger	Emily		Provide Support in Grant Preparation and Pre-Planning for Adult Education	\$28.35 Per Hour / Maximum 30 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Clevenger	Emily		Summer of Success Credit Recovery Teacher BCMS (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Clevenger	Emily		Provide Support in Grant Preparation and Pre-Planning for Adult Education	\$28.35 Per Hour / Maximum 30 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Clevenger	Emily		GED Alternate Examiner	\$28.35 Per Hour / As Needed / Funding Source: General	July 1, 2021 - June 30, 2022
Coleman	Karen Mindy		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Combs	Rebekah Denise		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Cranford	Latisha		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MT	DESCRIPTION	AMOUNT	PROBATIONARY DATES
Cranford	Latisha		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Crews	Debra		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Crews	Kathy		Summer Feeding Program	\$14.45 Per Hour / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Crews	Vonda		Substitute Nursing Services for Extended School Year at Baker County Pre-K / Kindergarten Center	Regular Hourly Rate / Maximum 25 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Davis	Brandy		GED Alternate Examiner	\$22.10 Per Hour / As Needed / Funding Source: General	July 1, 2021 - June 30, 2022
Deel	Ellen		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Dennis	Jaime		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	June 8, 2021 - June 30, 2021
Dopson	Kellen		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Dunnington	Amanda		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	June 8, 2021 - June 30, 2021
Elledge	Forrest		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Elledge	Forrest		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Elledge	Greta		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 35 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Finley	Brandon		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Fletcher	Cathy		Summer of Success Front Office Staff (Pending Availability of Funding)	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 21, 2021 - July 21, 2021
Foster	Tina		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Foster	Tina		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gibson	Barbara		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Gibson	Barbara		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Gnann	Debra		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Gnann	Debra		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Graham	Serena		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Graham	Serena		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Grant	Brooke		Mental Health Counseling Services for Students Per IEP Requirements	Regular Hourly Rate / Maximum 22.5 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Griffis	Lily		Mental Health Counseling Services for Students Per IEP Requirements	Regular Hourly Rate / Maximum 22.5 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Hall	Whitney		Teacher on Special Assignment Summer Duties	Regular Hourly Rate / Maximum 60 Hours / Funding Source: General	June 1, 2021 - June 30, 2021
Harris	Pamela		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Harrison	Robert Gregory		Driver's Ed & Traffic Safety Program Substitute Instructor	\$32.17 Per Hour / As Needed / Funding Source: General	June 1, 2021 - June 30, 2021
Hartley	Mark		Driver's Ed & Traffic Safety Program Instructor	\$32.17 Per Hour / As Needed / Funding Source: General	June 1, 2021 - July 30, 2021
Harvey	Adonia Felicia		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Harvey	Adonia Felicia		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Hickox	Heather		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Hite	Jeremy		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	TERMINAL DATE
Hite	Jeremy		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Hughes	Lindsey		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Johnson	Brittinie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Johnson	Brittinie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Johnson	Greg		Direct Agri-Science Student Summer Projects	Regular Hourly Rate / Maximum 50 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Johnson	Jill		Hospital / Homebound Teacher	Regular Hourly Rate / As Needed / Funding Source: General	June 1, 2021 - July 30, 2021
Johnson	Robert		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Johnson	Robert		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Kaiser	Monica		Summer Feeding Program	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Kerce	Leslie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Kerce	Leslie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Kyer	Kim		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Kyer	Kim		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Lane	Kimbra		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Lauramore	Debbie		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Lauramore	Debbie		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Laurich-Schutt	Valerie		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Long	Shirley		Summer Feeding Program	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Looby	Jennifer		Summer Feeding Program	Regular Hourly Rate / Maximum 245 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Manalo	Lara		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 35 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Marsh	Chelsea		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Martin	Jennifer		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Martin	Jennifer		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
McCullough	Olivia		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
McCullough	Olivia		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 15 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
McCullough	Tucker		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
McDonald	Kaley		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
McGee	Jean Yvonne		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
McGee	Jean Yvonne		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Mette	Anita		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Miller	Suzanne		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Milton	John Wyatt		Summer of Success Credit Recovery Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MT	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Mobley	Brandy		Extended School Year (ESY) Speech and Language Pathology	Regular Hourly Rate / Maximum 10 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Morgan	Kendra		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Morgan	Kendra		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Myer	Deanne		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Neal	Korie		Mental Health Counseling Services for Students Per IEP Requirements	Regular Hourly Rate / Maximum 22.5 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Odom	Cynthia		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
O'Neill	Kelly		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
O'Neill	Kelly		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Padgett	Richard		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Padgett	Richard		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Paige	Annette		Summer Feeding Program	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Payne	Jennifer		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Phillips	Cynthia Diane		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Phillips	Cynthia Diane		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Phillips	Cynthia Diane		Summer Feeding Program Bus Driver	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021
Phillips	Cynthia Diane		Summer Feeding Program	\$13.54 Per Hour / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	DATE RANGE
Pipkins	Chrystal		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Raulerson	Felicia		Summer Days for Student Scheduling and Data	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	June 11, 2021 - June 30, 2021
Ray	Priscilla		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Reagan	Elisa		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Reagan	Elisa		Curriculum Development	\$28.35 Per Hour / Maximum 28 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Reagan	Elisa		Curriculum Development	\$28.35 Per Hour / Maximum 21 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Reagan	Elisa		Adult Education Teacher, Part-Time, As Needed	\$29.05 Per Hour / As Needed / Funding Source: Federal	August 1, 2021 - June 1, 2022
Register	Scott		Adult Education Teacher, Part-Time, As Needed	\$32.17 Per Hour / Maximum 64 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Register	Scott		Adult Education Teacher, Part-Time, As Needed	\$32.17 Per Hour / Maximum 52 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Register	Scott		Adult Education Teacher, Part-Time, As Needed	\$32.17 Per Hour / As Needed / Funding Source: Federal	August 1, 2021 - June 30, 2022
Rhoden	Cheryl		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Sandoval	Julie		Summer School Bus Driver for E.S.Y.	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Sandoval	Julie		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Sandoval	Julie		CDL Training, Routing, Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	May 27, 2021 - August 9, 2021
Sands	Patricia		Summer Tutoring	Regular Hourly Rate / Maximum 30 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Sands	Patricia		Summer Tutoring	Regular Hourly Rate / Maximum 30 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	DATE RANGE
Sarafin	Rachael		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Sarafin	Rachael		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021
Smith	Andrea		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Smith	David		Curriculum Development Training for CTE Program & Equipment Maintenance	\$28.35 Per Hour / Maximum 30 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Stalnaker-Ugartechea	Julia		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Starling	Brandy		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Starling	Brandy		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Starling	Brandy		CDL Training, Routing, Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	May 27, 2021 - August 9, 2021
Stewart	Lisa		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Stewart	Lisa		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Stewart	Lisa		CDL Training, Routing, Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	May 27, 2021 - August 9, 2021
Sunderland	Angela		New Teacher Training	\$28.35 Per Hour / Maximum 6 Hours / Funding Source: Federal	July 29, 2021
Swindell	Tommie Sue		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Swindell	Tommie Sue		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Taylor	Ann		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Taylor	Ann		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Taylor	Ann		CDL Training, Routing, Testing	Regular Hourly Rate / Maximum 40 Hours / Funding Source: General	May 27, 2021 - August 9, 2021
Taylor	Kim		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Theophile	Amy		Summer School Bus Driver for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Theophile	Amy		Summer of Success Bus Driver (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Thigpen	Kimber		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Thornton	Nancy		MTSS Lead Team Work Days	Regular Hourly Rate / Maximum 15 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021
Thrift	Pamela Joy		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Tolliver	Angelina		Summer School Bus Aide for ESY	Regular Hourly Rate / As Needed / Funding Source: General	June 7, 2021 - July 8, 2021
Trippett	Joshua		Summer of Success Paraprofessional (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
Trippett	Kailee		Summer of Success Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021
VanSickle	Brittnee		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	June 8, 2021 - June 30, 2021
VanSickle	Brittnee		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021
Vickers	Jaqueline		Create Curriculum Maps	\$28.35 Per Hour / Maximum 34 Hours / Funding Source: Federal	June 8, 2021 - June 30, 2021
Vickers	Jaqueline		Summer of Success Substitute Teacher (Pending Availability of Funding)	Regular Hourly Rate / As Needed / Funding Source: Federal	June 21, 2021 - July 21, 2021
Volner	Brynne		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021
Walton	Casey		Summer Feeding Program	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021

EXTRA DUTY LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES	
Wells	Dianne		Extended School Year (ESY) Planning, IEP Records Review, Etc.	Regular Hourly Rate / Maximum 75 Hours / Funding Source: Federal	June 1, 2021 - July 30, 2021	
West	April Kirsty		Summer of Success Credit Recovery Teacher (Pending Availability of Funding)	Regular Hourly Rate / Maximum 104.5 Hours / Funding Source: Federal	June 14, 2021 - July 21, 2021	
Wheeler	Stephanie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 8 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021	
Wheeler	Stephanie		Support for Students Working in the BCHS Florida Clue Center	Regular Hourly Rate / As Needed / Funding Source: General	July 1, 2021 - July 8, 2021	
Wheeler	Stephanie		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 7 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021	
Wilkes	Cari		Summer Hours for ESE Extended School Year	Regular Hourly Rate / Maximum 105 Hours / Funding Source: Federal	June 7, 2021 - July 8, 2021	
Williams	Byronelle		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 30 Hours / Funding Source: Federal	June 1, 2021 - June 30, 2021	
Williams	Byronelle		Summer Feeding Program	\$16.97 Per Hour / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021	
Williams	Byronelle		Curriculum Development Training for CTE Program	\$28.35 Per Hour / Maximum 20 Hours / Funding Source: Federal	July 1, 2021 - July 30, 2021	
Williams	Cary		Summer Feeding Program	Regular Hourly Rate / Maximum 175 Hours / Funding Source: Federal	June 1, 2021 - July 29, 2021	

SUPPLEMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Bishop	Kinita		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Boyette	Ashley		Macclenny Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Cantrell	Corey		Baker County High School	Assistant Boys Weightlifting Coach	Board Approved Rate	2020-2021
Crews	Jamie		Macclenny Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Crews	Rebecca		Macclenny Elementary School	Chairperson, Third Grade	Board Approved Rate	2021-2022

SUPPLEMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Davis	Brenda		Macclenny Elementary School	School Wellness Coordinator	Board Approved Rate	2021-2022
Dobson	Candace		Westside Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Dorman	Deborah		Macclenny Elementary School	Sponsor, Just Say No Club	Board Approved Rate	2021-2022
Dorman	Deborah		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Dorman	Deborah	Shared with Sandra Goodwin	Macclenny Elementary School	Sponsor, Yearbook	Board Approved Rate - Shared	2021-2022
Goodwin	Sandra	Shared with Deborah Dorman	Macclenny Elementary School	Sponsor, Yearbook	Board Approved Rate - Shared	2021-2022
Goodwin	Sandra		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Hand	Peggy	RESCIND Previously Approved on September 8, 2020 for Linda McLelland	RESCIND Baker County High School	RESCIND Peer Teacher	RESCIND Board Approved Rate Effective February 5, 2021	RESCIND 2020-2021
Hartley	Ronda		Macclenny Elementary School	Chairperson, Resource	Board Approved Rate	2021-2022
Hartley	Ronda	Shared with Nancy Thornton	Macclenny Elementary School	Enrichment, Drama / TV Production	Board Approved Rate - Shared	2021-2022
Harvey	Tammie		Macclenny Elementary School	Chairperson, Second Grade	Board Approved Rate	2021-2022
Hays	Perry		Westside Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Henderson	Sherri		Macclenny Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Hill	Margie		Macclenny Elementary School	Sponsor, STEM Robotics Club	Board Approved Rate	2021-2022
Holme	Jennifer	Shared with Jessalyn Davis	Macclenny Elementary School	Computer Network Manager	Board Approved Rate - Shared	2021-2022

SUPPLEMENT LIST FOR APPROVAL ON JUNE 7, 2021						
LAST NAME	FIRST NAME	SPECIAL NOTE	LOCATION	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Holme	Jennifer		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Hunt	Kathryn		Macclenny Elementary School	National Board Certified	Board Approved Rate	2021-2022
Hunt	Kathryn		Macclenny Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Hunt	Kathryn		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Lewis	Anne	RESCIND Previously Approved on May 18, 2020	RESCIND Student Services	RESCIND Special Olympics Coordinator	RESCIND Board Approved Rate	RESCIND 2021-2022
McCart	Maggie		Macclenny Elementary School	Chairperson, First Grade	Board Approved Rate	2021-2022
Moment	Gwendolyn		Westside Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Rhoden	Cheryl		Westside Elementary School	Teacher, ESE	Board Approved Rate	2021-2022
Shumate	Michelle		Westside Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Spivey	Samantha		Westside Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Stafford	Rhonda		Macclenny Elementary School	Director of Guidance	Board Approved Rate	2021-2022
Tedesco	Emily		Macclenny Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022
Thacker	Myriah		Macclenny Elementary School	Bus Duty	Board Approved Rate	2021-2022
Wheeler	Stephanie		Baker County High School	Computer Network Manager	Board Approved Rate	2020-2021
Wheeler	Stephanie		Baker County High School	Future Business Leaders of America (FBLA)	Board Approved Rate	2020-2021
Williams	Kimberly		Macclenny Elementary School	Paraprofessional, ESE	Board Approved Rate	2021-2022

STIPEND LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	ASSIGNMENT	AMOUNT	EFFECTIVE DATES
Davis	Kaylan		Summer Drama Camp	\$100.00 Flat Rate / Funding Source: General	June 14, 2021 - June 18, 2021
McCullough	Harli		Summer Drama Camp	\$200.00 Flat Rate / Funding Source: General	June 14, 2021 - June 18, 2021

OCCASIONAL PERSONNEL STAFFING LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Gerard	Sara		Summer Dram Camp	\$1,212.50 Flat Rate / Funding Source: General	June 14, 2021 - June 18, 2021
Harrison	Robert D.		Driver's Education Instructor - Summer 2021	\$32.17 Per Hour / As Needed / Funding Source General	July 1, 2021 - July 30, 2021

LEAVE LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	# OF DAYS	TYPE OF LEAVE	EFFECTIVE DATES
Koburger	Lisa		4 Days	Personal Leave Without Pay - Medical	February 26, 2021 - March 3, 2021
Koburger	Lisa		34 Days @ .667 Each Day	Personal Leave Without Pay - Medical	March 4, 2021 - April 28, 2021
Koburger	Lisa		21 Days	Personal Leave Without Pay - Medical	April 29, 2021 - May 27, 2021
Koburger	Lisa		.47 Day	Personal Leave Without Pay - Medical	May 28, 2021

SUBSTITUTE LIST FOR APPROVAL ON JUNE 7, 2021					
LAST NAME	FIRST NAME	MI	DESCRIPTION	AMOUNT	EFFECTIVE DATES
Aviles-Orengo	Miguel		Substitute in all areas pending completion of necessary requirements except Substitute Teacher	Board Approved Rate	May 10, 2021

**MINUTES
EXECUTIVE SESSION
(Closed to the Public)**

**Monday, June 7, 2021 – Immediately Following Regular School Board Meeting
District School Board Room (270 South Boulevard East, Macclenny, Florida)**

➤ **Closed Executive Session to Discuss Negotiations**

The Baker County School Board met on Monday, June 7, 2021, in a closed meeting at the District School Board Room. The purpose of the meeting was to have a closed "Executive Session" to discuss negotiations with the Baker County Education Support Professionals Association and the Baker County Education Association with the School Board. The following Board Members were present to wit: Chairperson Paula T. Barton, Vice-Chairperson Tiffany McInarnay, Richard "Dean" Griffis, Charlie M. Burnett III, and Amanda Hodges. Superintendent Sherrie Raulerson and School Board Attorney John W. Caven, Jr. were both in attendance for the executive session. No official action was taken during the session.

Paula T. Barton, Board Chairperson

Sherrie Raulerson, Superintendent of Schools



The National Organization of Agriculture Students



Baker County SR. FFA
1 Wildcat Drive
Glen St Mary FL 32040

Dear Baker County School Board,

I am asking permission for the Baker County FFA Chapter to attend the Sunbelt Ag Expo in Moultrie Georgia on October 20, 2021. We will travel in a charter bus and leave at 6:00 am and return around 4:00 pm. This trip is directly related to our curriculum that we teach in our classes. At the Sunbelt Expo, there are a huge amount of agriculture vendors, colleges, trade schools, and career resources available for students to learn about. I usually have around 50 students attend this expo. They have to make up the work for the other classes that they missed. This trip has been a great opportunity for recruitment, and for the young students to fully understand the impact of agriculture and the endless opportunities available to them. School Employees from High School that will attend is Greg Johnson, Kelsey Thornton, Scott McDonald and Johnnie Jacobs if schedule permits.

Thank you for your consideration,

FFA Advisor,
Greg Johnson

A handwritten signature in cursive script, appearing to read 'Greg Johnson'.

I concur.
A handwritten signature in cursive script, appearing to read 'Johnnie Jacobs'.

**GRANT PROPOSAL SUMMARY
REQUEST FOR BOARD APPROVAL**

Board
Approval Status

(MUST BE TYPED)

NAME OF GRANT PROPOSAL: *Perkins V Secondary*

TYPE OF GRANT:

☐ New ☐ Continuation ☒ Amendment ☐ Entitlement ☐ Competitive

CONTACT PERSON: *Carrie Dopson, Director of Adult Education*

CONTACT PHONE NUMBER: *(904) 259-0408*

AMOUNT REQUESTED: *No change in original amt.*

SOURCE: ☒ Federal ☐ State ☐ Other: _____

LOCAL MATCHING FUNDS REQUESTED:

☒ No
☐ Yes . . . If yes, please specify: ☐ Monetary Amount \$ _____
☐ In-Kind Amount \$ _____

LIST SPECIFIC IN-KIND CONTRIBUTIONS

N/A

PROJECT DESCRIPTION

(If additional space is needed, attachments may be used)

This amendment is submitted to transfer funds from 0510 Supplies to 0730 Industry Certifications to cover expenditures for Global Logistics Associates Test. Amendment #10

HOW WILL FUNDS BE USED

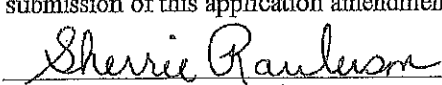
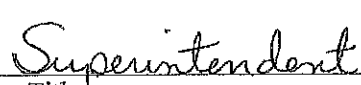
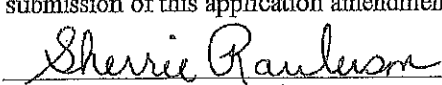
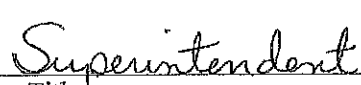
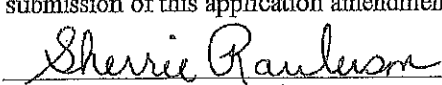
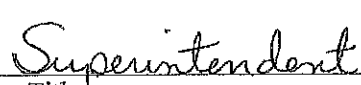
(If additional space is needed, attachments may be used)

The funds will be used to pay for Industry Certification Test for the Logistics Class.

SUBMITTED BY: *Carrie Dopson* **DATE:** *06/03/2021*

FLORIDA DEPARTMENT OF EDUCATION

PROJECT AMENDMENT REQUEST

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Agency Name: Baker County School District	DOE USE ONLY Date Received				
B) Program Name: _ Strengthening Career and Technical Education for the 21 st Century Act (Perkins V) Secondary Sec 31 _____ TAPS Number: 21B004		Project Number (DOE Assigned) 020-1611B-1CS01				
C) Amendment Type <input type="checkbox"/> Program <input checked="" type="checkbox"/> Budget Amendment Number: _ 10 _	D) Amendment Request Contact Information <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> Contact Name: Carrie Dopson </td> <td style="width: 40%;"> Telephone Numbers: 904/259/0408 </td> </tr> <tr> <td> Mailing Address: 392 S Blvd E Macclenny, FL 32063 </td> <td> E-mail Addresses: carrie.dopson@bakerc12.org </td> </tr> </table>		Contact Name: Carrie Dopson	Telephone Numbers: 904/259/0408	Mailing Address: 392 S Blvd E Macclenny, FL 32063	E-mail Addresses: carrie.dopson@bakerc12.org
Contact Name: Carrie Dopson	Telephone Numbers: 904/259/0408					
Mailing Address: 392 S Blvd E Macclenny, FL 32063	E-mail Addresses: carrie.dopson@bakerc12.org					
E) Required Signature and Certification						
<p>I, <u>Sherrie Raulerson</u>, (<i>Please Type Name</i>) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application amendment are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application amendment.</p> <table style="width: 100%;"> <tr> <td style="width: 33%; text-align: center;">  Signature of Agency Head </td> <td style="width: 33%; text-align: center;">  Title </td> <td style="width: 33%; text-align: center;"> <u>6/2/21</u> Date </td> </tr> </table>			 Signature of Agency Head	 Title	<u>6/2/21</u> Date	
 Signature of Agency Head	 Title	<u>6/2/21</u> Date				
F) Narrative						
<p>This amendment is submitted to transfer funds from 0510 (Supplies) to 0730 (Fees for Student Industry Certifications)) to cover cost of Industry Certification Test for Global Logistics Associates.</p>						

FLORIDA DEPARTMENT OF EDUCATION BUDGET AMENDMENT NARRATIVE FORM

A) Baker County School District
District/Agency Name

B) 020-1611B-1CS01/ 21B004
Project Number/TAPS Number

C) 10
Amendment Number

D) Total Project Amount Currently Approved

E) Total Project Amount resulting from this Budget Amendment

F) Line Item Description

Function	Object	Account Title and Narrative	FTE	Amount Increase	Amount Decrease
5300	730	Fees for student industry certifications: To provide increase opportunity to take industry certifications within their programs and assist new programs with access to industry certifications. Sec 134;CLNA Need: Section 1-Part A4Program or CIP# 9503100 Global Logistics Associate, Sec 135: Requirement for the uses of funds: 4B; 5A; 5C ;5F; 5S		3,076.71	
5300	510	Materials and Supplies : Consumables for CTE programs to include instructional and recruiting materials. No item cost more than \$1000 or more. Sec 134;CLNA Need Section 1-Part 44, Sec 135: Requirement for uses of funds:5A;5D;5P			3,076.71
Total				3,076.71	3,076.71



Career and Adult Education

Baker County School District

418 S 8th Street, Macclenny, Florida 32063
Phone: (904) 259-0403 Fax: (904) 259-0378

June 9, 2021

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Raulerson:

Respectfully, please seek board approval of the Agency Agreement between Baker County Sheriff's Office and the Baker County School District. Please note increase in teacher rate per hour from \$30.00 to \$32.00. Please let me know if you have any questions or concerns.

Sincerely,

Carrie Dopson
Director, Career and Adult Education

CD/ac

"Preparing Individuals to be Lifelong Learners, Self Sufficient and Responsible Citizens of Good Character"

An Equal Access/Equal Opportunity Employer

**2020-2021 AGENCY AGREEMENT BETWEEN
BAKER COUNTY SHERIFF'S OFFICE
AND
BAKER COUNTY SCHOOL DISTRICT**

THIS AGREEMENT, made effective this 1st day of July, 2021 through June 30, 2022, between the **Baker County School Board** (hereinafter referred to as "**School Board**") and **Baker County Sheriff's Office** (hereinafter referred to as "**Sheriff's Office**").

THIS IS A MUTUAL AGREEMENT between the **School Board** and the **Sheriff's Office** relating to personnel, facilities, equipment, supplies, and books needed for adult education services provided to inmates at the Baker County Detention Center in accordance with the provisions set forth in this agreement. This agreement will stipulate responsibilities of both parties.

It is covenanted and agreed between the parties hereto as follows:

I. General Provisions of the Agreement

A. Both parties agree to comply with federal, state, and local laws and regulations relating to the education of adults.

B. The **School Board** agrees to the following:

1. That all adult inmates served by the **Sheriff's Office** are eligible for classification as Adult Basic Education, Intermediate Adult Basic Education, or GED® Test Preparation students.
2. That the educational needs of these students will be served by an educational program approved by the **School Board**. Any decisions determining a student's educational placement are to be in accordance with the Florida State Board of Education Administrative Rules and Regulations, **School Board** rules, policies, and procedures, and also in accordance with **Sheriff's Office** rules, policies, and procedures.
3. That the educational program will be developed and implemented in accordance with Florida State Board of Education Rules and Regulations.
4. That the responsibility of administration of the Instructional Program rests with the designated **School Board** Administrator and **Sheriff's Office** designated Detention Center Administrator.

II. Sheriff's Office Agrees to Furnish the following Services

- A. One Correctional Officer or BCSO Administrative Staff who is qualified to actively assist in the instructional process and provide any direct care/direct supervision and security.
- B. Appropriate classroom space and custodial services.
- C. Emergency medical services for all participating inmates of the **Sheriff's Office**.
- D. Periodic reviews of progress of inmates.
- E. Designated personnel who are Pearson Vue Test Administrator certified to administer the GED® test for students who show academic eligibility with a TABE test score of 9.0+ and/or a GED® Ready test score of 145 in a related subject area.
- F. **Sheriff's Office** agrees to pay for adult basic education instruction and testing of inmates to include:
 - 1. A flat per hour teacher rate (\$32) when enrollment, class schedules, or the provision of equitable services among inmates requires a second teacher.
 - 2. GED® computer-based test fee of \$32 per subject area or \$128 full battery, per person (**computer-based test fees subject to change per Pearson Vue pricing**).
 - 3. A per hour GED® test administration rate (\$28.50) when Baker County School District personnel administer the official test due to the absence of Baker County Sheriff Office personnel administering the test. In addition a 1 hour per day set up fee will be added at the same rate.

III. School Board Agrees to Furnish the following Services

- A. One Adult Basic Education and GED® Test Preparation instructor
- B. Materials and supplies related to academic instruction
- C. TABE assessment to establish student education plan and TABE assessment related materials
- D. Periodic reviews of students' progress
- E. The GED® Ready practice test (\$6 each) for students having a TABE score of 9.0+.
- F. Teacher professional development as it relates to improving student academic progress and the classroom environment.
- G. **School Board** will invoice the Baker County Sheriff's Office in the designated amount(s) related to Section II, Items F1, F2, or F3.

IV. Termination at Will

This contract may be terminated by either party upon no less than thirty (30) days notice, without cause. Said notice shall be delivered by US Certified Mail, return receipt requested, or in person with proof of delivery.

V. Termination Due To Lack of Funds

In the event funds to finance this contract become unavailable, the **School Board** or the **Sheriff's Office** may terminate the contract upon no less than twenty-four (24) hours notice in writing to the provider. Said notice shall be delivered by US Certified Mail, or in person with proof of delivery.

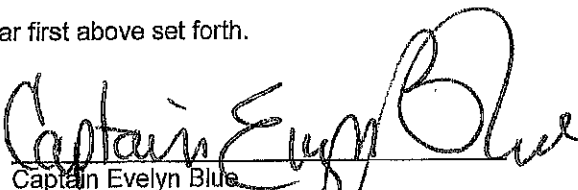
VI. Agreement Renewal

This agreement shall be renewable with annual review and execution by both agencies.

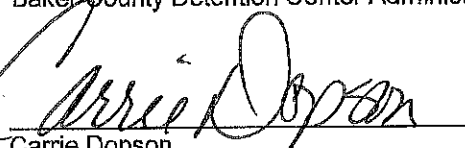
THIS AGREEMENT may be executed in duplicate and may be revised upon mutual consent of both parties at any time.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals effective as of the day and year first above set forth.

by:


Captain Evelyn Blue
Baker County Detention Center Administrator

by:


Carrie Dopson
Director, Career and Adult Education
Baker County Adult Education Center

Attest By:


Sheriff, Baker County Sheriff's Office

Chairperson
Baker County School Board

Superintendent of Schools
Baker County School District



Baker County District School Board

Exceptional Student Education • Student Services

290 Jonathan East • Macclenny, Florida 32063
Phone: (904) 259-7825 • Fax: (904) 259-9099

May 28, 2021

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Raulerson:

I would like to request School Board approval to renew the agreement between the Baker County School Board and Quality Therapy Solutions from August 2, 2021 through July 31, 2022. This agreement provides Speech Language Therapy services, Occupational Therapy services and Visual support services to qualifying students in the Baker County School System.

Changes to the prior year agreement include a rate increase of .50 cent an hour for all services and a reduction in maximum hours for Visual support to 7.5 a month. The funding source will remain General.

If you have any questions, please contact me at (904)259-7825 or michael.green@bakerk12.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Green Jr.", with a stylized flourish at the end.

Michael Green Jr., Director
Exceptional Student Education/
Student Services

MG:al

2. To maintain all student records according to **BAKER COUNTY SCHOOL DISTRICT** procedures and submitting reports in a timely manner.
3. All therapists/service providers will be licensed in the State of Florida at all times.
4. To provide services on a mutually agreeable schedule, Monday through Friday, except holidays, for up to 7.5 hours per day for contracted certified Speech and Language Pathology, Occupational Therapy and Visually Impaired Support services.
5. To submit all billing paperwork to **BAKER COUNTY SCHOOL DISTRICT** as indicated and substantiated.
6. The therapists or teacher will furnish a professional liability insurance policy. This policy must be effective on or before the first day of work.
7. To comply with policies, rules, and regulations of **BAKER COUNTY SCHOOL BOARD**, including confidentiality.
8. Will provide records for Medicaid Service billing information as requested by the **Exceptional Student Education office**.

BAKER COUNTY SCHOOL DISTRICT agrees:

1. To provide ready access to the students during the school day.
2. To make clinical and/or academic records of students referred for Speech, Language, Occupational, or Visual Support services available to the therapist as necessary.
3. To provide treatment/work space for the Speech-Language Therapy, Occupational and Visual Support programs.
4. To provide equipment/supplies as needed to carry out Speech-Language Therapy, Occupational, and Visual Support services, including testing materials and protocols, as well as treatment materials.
5. To provide all support, facilities, in-county training, direction and means to complete all duties assigned.
6. To reimburse **Quality Therapy Solutions**, for said Speech/Language Therapy services at a rate of \$55.50 per hour for services provided by Catherine Dopson, MS, CCC-SLP, & \$58.75 per hour for services provided by the other speech therapist, rendered during the 2021-2022 school year based on **Baker County School Board** approved **Accounts Payable Voucher Schedule**.
7. To reimburse **Quality Therapy Solutions**, for said Occupational Therapy Services at a rate of \$58.50 per hour for services rendered during the 2021-2022 school year based on **Baker County School Board** approved **Accounts Payable Voucher Schedule**.
8. To reimburse **Quality Therapy Solutions**, for Visually Impaired services at a rate of \$60.50 per hour, maximum of 7.5 hours per week, for services rendered during the 2021-2022 school year based on **Baker County School Board** approved **Accounts Payable Voucher Schedule**.
9. To compensate **Quality Therapy Solutions** for travel time between facilities at the school board approved rate.

This agreement shall continue and be binding upon both parties for the period of one (1) year, unless terminated as herein provided. This agreement shall commence on August 2, 2021. This agreement may not be amended at any time without written consent of both parties. All amendments shall be attached to this agreement and made a part thereof. Notices on the **BAKER COUNTY SCHOOL BOARD** will be served by Certified Mail with a return receipt, to 290 Jonathan Street E., Macclenny, FL. 32063. Notices on **Quality Therapy Solutions** will be served by Certified Mail with a return receipt to 233 W. Stansell Ave., Macclenny, FL 32040.

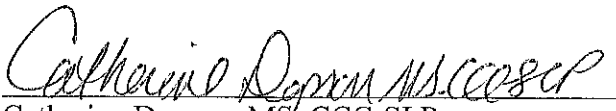
IT IS FURTHER UNDERSTOOD AND AGREED

BAKER COUNTY SCHOOL BOARD shall retain responsibility for, control and supervision of, said services.

Either party may terminate this agreement with thirty (30) days written notice to the other party. Notices on the **BAKER COUNTY SCHOOL BOARD** will be served by Certified Mail with a return receipt, to 290 Jonathan Street E., Macclenny, FL. 32063. Notices on **Quality Therapy Solutions**, will be served by Certified Mail with a return receipt to 233 W. Stansell Ave., Macclenny, FL 32040.

This agreement supersedes all previous agreements between the parties.

This agreement does not constitute a hiring by either party. It is the intention of the parties that so far as shall be in conformity with law, Catherine Dopson, MS, CCC-SLP, dba, **Quality Therapy Solutions**, is an independent provider and not an employee of **BAKER COUNTY SCHOOL DISTRICT**.


Catherine Dopson, MS, CCC-SLP
Quality Therapy Solutions

5-27-21
Date


Michael Green, Director ESE

5/28/2021
Date

Chairman - Baker County School Board

Date

Superintendent - Baker County School Board

Date



Baker County District School Board

Exceptional Student Education • Student Services

290 Jonathan East • Macclenny, Florida 32063

Phone: (904) 259-7825 • Fax: (904) 259-9099

May 26, 2021

Sherrie Raulerson, Superintendent
Baker County School District
392 South Boulevard East
Macclenny, FL 32063

Dear Superintendent Raulerson:

I would like to request School Board approval to renew an Agreement between the Baker County School Board and Sunny Speech Services LLC, from August 2, 2021 through May 27, 2022. This agreement will provide Speech and Language services for qualifying students in the Baker County School System.

Changes from the prior agreement will include additional responsibilities of consulting for AT services and Chairing of the LATS committee. Also, a rate increase of \$1.00 an hour has been added. The funding source will remain General.

If you have any questions please contact me at (904)259-7825 or michael.green@bakerk12.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Green Jr.", with a stylized flourish at the end.

Michael Green Jr., Director
Exceptional Student Education/
Student Services

MG:al

CONTRACT FOR CONSULTANT AND CONTRACTED SERVICES

AGREEMENT:

This agreement between **BAKER COUNTY SCHOOL BOARD** of 290 Jonathan St. E., Macclenny, Florida 32063 and Nancy E. Harrison M.S. CCC-SLP, M.P.A., a licensed Speech/Language Pathologist in the state of Florida, dba **Sunny Speech Services, LLC**, 974 Blair Rd., Jacksonville, FL 32221, shall be effective August 2, 2021 – May 27, 2022.

BAKER COUNTY SCHOOL BOARD hereby contracts **Sunny Speech Services, LLC** to provide Speech/Language Therapy services for students and/or prospective students of **BAKER COUNTY SCHOOLS** under terms of contract.

Sunny Speech Services, LLC shall provide Speech, Language Services to students of Baker County School District, up to 5 days per week, except holidays, during the regular academic school year. The services will be rendered within the scope of limitations set forth by **BAKER COUNTY SCHOOL BOARD**.

PROVISIONS:

Nancy E. Harrison, M.S., CCC-SLP, M.P.A. DBA, Sunny Speech Services, LLC

1. To provide Speech and Language services (S/L) to students in **BAKER COUNTY SCHOOL DISTRICT**, including, but not limited to:
 - Screening of students referred for S/L to determine if further evaluation is needed
 - Provide S/L evaluation when indicated based on screening results to determine S/L eligibility
 - Provide Re-evaluation per IEP date on documentation for continued services
 - Consult with general education teachers, staff, parent/s and other professionals regarding prospective ESE students and current ESE students
 - Will participate in conferences/IEP/MTSS as invited either via telephone conference or personal attendance
 - Will implement S/L evaluation and treatment therapy service in accordance with the student IEP goals and objectives
 - Will head LATS committee this school year and offer AT services as needed when consulted by the district
2. To maintain all S/L student records according to **BAKER COUNTY SCHOOL DISTRICT** procedures and submit reports in timely manner.
3. To remain current and licensed in the State of Florida for duration on contract, with no exceptions.
4. To provide services on a mutually agreeable schedule, Monday through Friday, except holidays, 7.5 hours per day for contracted certified S/L support

- Services and therapy obligations.
5. Will submit all billing paperwork to **BAKER COUNTY SCHOOL DISTRICT** as indicated to substantiate accurate billing of service to contract.
 6. Will furnish proof of professional liability insurance coverage.
 7. Will comply with policies, rules, and regulations of **BAKER COUNTY SCHOOL BOARD**, including confidentiality.
 8. Will provide data records for Medicaid Service billing information as requested by the **Exceptional Student Education office**.

BAKER COUNTY SCHOOL DISTRICT agrees:

1. To provide ready access to the students during the school day.
2. To make clinical and/or academic records of students referred for S/L services available to therapist as necessary.
3. To provide treatment/work space for the S/L therapy.
4. To provide equipment/supplies as needed to carry out S/L therapy services, including testing materials and protocols, as well as treatment materials.
5. To provide all support, facilities, in-county training, direction and means to complete all duties assigned.
6. To reimburse **Sunny Speech Services, LLC**, for said Speech/Language Therapy services at a rate of 66.00 per hour for services provided by Nancy E. Harrison, M.S. CCC-SLP, M.P.A., for direct and indirect therapy services rendered during the 2021-2022 school year based on **Baker County School Board approved Accounts Payable Voucher Schedule**.
7. To compensate **Sunny Speech Services, LLC**. for travel time between facilities at the school board approved rate.

This agreement shall continue and be binding upon both parties for the period listed elsewhere in this contract, unless terminated as herein provided. This agreement shall commence on August 2, 2021. This agreement may not be amended at any time without written consent of both parties. All amendments shall be attached to this agreement and made a part thereof. Notices on the **BAKER COUNTY SCHOOL BOARD** will be served by Certified Mail with a return receipt, to 290 Jonathan Street E., Macclenny, FL. 32063. Notices on **Sunny Speech Services, LLC**, will be served by Certified Mail with a return receipt to 974 Blair Rd., Jacksonville, FL 32221.

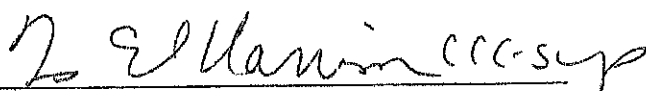
IT IS FURTHER UNDERSTOOD AND AGREED

BAKER COUNTY SCHOOL BOARD shall retain responsibility for, control and supervision of, said services.

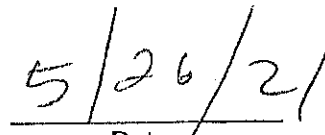
Either party may terminate this agreement with thirty (30) days written notice to the other party. Notices on the **BAKER COUNTY SCHOOL BOARD** will be served by Certified Mail with a return receipt, to 290 Jonathan Street E., Macclenny, FL. 32063. Notices on **Sunny Speech Services, LLC**, will be served by Certified Mail with a return receipt to 974 Blair Rd., Jacksonville, FL 32221.

This agreement supersedes all previous agreements between the parties.

This agreement does not constitute a hiring by either party. It is the intention of the parties that so far as shall be in conformity with law, **Nancy E. Harrison, M.S., CCC-SLP, M.P.A., dba, Sunny Speech Services, LLD.**, is an independent provider and not an employee of **BAKER COUNTY SCHOOL DISTRICT**.



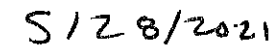
Nancy E. Harrison MS, CCC-SLP, M.P.A.
Sunny Speech Services, LLC



Date



Michael Green Jr., Director ESE



Date

Chairman - Baker County School Board

Date

Superintendent – Baker County School Board

Date



Baker County Pre-K/Kindergarten Center

362 South Boulevard East
Macclenny, Florida 32063

(904) 259-0405 ☐ Fax: (904) 259-0379

Bonnie Jones, Principal

Whitney Hall, Assistant Principal



June 9, 2021

Dear Superintendent Raulerson and School Board Members,

The purpose of this letter is to ask for school board approval of the attached 2021-2022 fee schedule for Baker County Pre-K/Kindergarten Center Pre-K program. Schedule A is for students with a VPK certificate. Schedule B is for students without a VPK certificate, out of state students, 3 year olds or students repeating VPK per parents' request.

Respectfully,


Bonnie Jones

**BAKER COUNTY PRE-KINDERGARTEN
PAYMENT SCHEDULES**

Schedule A With a VPK certificate

PAYMENT SCHEDULE FOR STUDENT: _____

DAILY RATE: **\$14.00**

DATE DUE	DAYS IN PERIOD	FOR THE PERIOD	AMOUNT DUE
08/05/21	10	08/10/21 Through 08/23/21	\$146.00
08/20/21	10	08/24/21 Through 09/07/21	\$140.00
09/03/21	10	09/08/21 Through 09/21/21	\$140.00
09/17/21	10	09/22/21 Through 10/05/21	\$140.00
10/01/21	10	10/06/20 Through 10/20/21	\$140.00
*10/15/2021	10	10/21/21 Through 11/3/21	\$140.00
10/29/21	10	11/04/21 Through 11/18/21	\$140.00
11/12/21	10	11/19/21 Through 12/9/21	\$140.00
12/03/21	10	12/10/21 Through 01/7/22	\$140.00
12/17/21	10	01/10/22 Through 01/24/22	\$140.00
01/21/22	10	01/25/22 Through 02/07/22	\$140.00
02/04/22	10	02/08/22 Through 02/22/22	\$140.00
02/18/22	10	02/23/22 Through 03/08/22	\$140.00
03/04/22	10	03/09/22 Through 03/23/22	\$140.00
*3/21/2022	10	03/24/22 Through 04/06/22	\$140.00
04/01/22	10	04/07/22 Through 04/27/22	\$140.00
04/15/22	10	04/28/22 Through 05/11/22	\$140.00
04/29/22	10	05/12/22 Through 05/25/22	\$140.00
Yearly Totals:	180	08/10/22 Through 05/25/22	\$2,526.00

* Your first payment also includes a \$6.00 fee for your student's planner.

**Planning Days - Planning Day fees can be sent the Thursday before, paid in the front office Friday, or sent the following Monday.

BAKER COUNTY PRE-KINDERGARTEN
PAYMENT SCHEDULES

Schedule B without a VPK certificate

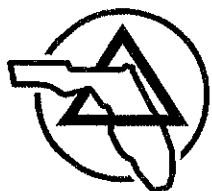
PAYMENT SCHEDULE FOR STUDENT: _____

DAILY RATE: \$19.00

DATE DUE	DAYS IN PERIOD	FOR THE PERIOD	AMOUNT DUE
08/05/21	10	08/10/21 Through 08/23/21	\$196.00
08/20/21	10	08/24/21 Through 09/07/21	\$190.00
09/03/21	10	09/8/21 Through 09/21/21	\$190.00
09/17/21	10	09/22/21 Through 10/05/21	\$190.00
10/01/21	10	10/06/21 Through 10/20/21	\$190.00
*10/15/2021	10	10/21/21 Through 11/3/21	\$190.00
10/29/21	10	11/04/21 Through 11/18/21	\$190.00
11/12/21	10	11/19/21 Through 12/9/21	\$190.00
12/03/21	10	12/10/21 Through 01/7/22	\$190.00
12/17/21	10	01/10/22 Through 01/24/22	\$190.00
01/21/22	10	01/25/22 Through 02/07/22	\$190.00
02/04/22	10	02/08/22 Through 02/22/22	\$190.00
02/18/22	10	02/23/22 Through 03/08/22	\$190.00
03/04/22	10	03/09/22 Through 03/23/22	\$190.00
*3/21/2022	10	03/24/22 Through 04/06/22	\$190.00
04/01/22	10	04/07/22 Through 04/27/22	\$190.00
04/15/22	10	04/28/22 Through 05/11/22	\$190.00
04/29/22	10	05/12/22 Through 05/25/22	\$190.00
Yearly Totals:	180	08/10/22 Through 05/25/22	\$3,426.00

* Your first payment also includes a \$6.00 fee for your student's planner.

**Planning Days - Planning Day fees can be sent the Thursday before, paid in the front office Friday, or sent the following Monday.



NEFEC

nefec.org

• • •

BOARD OF DIRECTORS:

Sherrie Raulerson
Baker

Will Hartley
Bradford

Alex L. Carswell, Jr.
Columbia

Mike Thomas
Dixie

Cathy Mittelstadt
Flagler

Tracie Snow
FSDB

Dr. James A. Surrency
Gilchrist

Lee Wetherington-Zamora
Hamilton

Robert Edwards
Lafayette

Christopher Cowart
Levy

Dr. Kathy K. Burns
Nassau

Dr. Lynda Fender Hayes
P.K. Yonge

Dr. Richard M. Surrency, Sr.
Putnam

Ted L. Roush
Suwannee

Mike Ripplinger
Union

Dr. Patrick J. Wnek
Executive Director

NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM

3841 Reid Street • Palatka, Florida 32177 • Phone: (386) 329-3800 • Fax: (386) 329-2547

June 3, 2021

Ms. Sherrie Raulerson, Superintendent
Baker County District Schools
392 South Boulevard East
Macclenny, Florida 32083

Dear Ms. Raulerson:

Enclosed are two copies of the Contract and Contract Attachments as listed below for 2021-2022, along with one signature page listing the programs and associated costs. It has been signed by the Putnam County Superintendent and School Board Chairperson as well as myself. Both copies need to be signed by you and your School Board Chairperson. Please send one signed copy back to NEFEC.

If you have any questions, please call. We are pleased to provide these services to your district and, as always, appreciate your support.

Sincerely,

Dr. Patrick J. Wnek
Executive Director

Enclosures: Resolution
Main Contract: #731-22-020
Attachments: #22-020-A1 Instructional Services Program
#22-020-A6 Enterprise Resource Software
#22-020-A10 Risk Management
#22-020-A18 Information Technology
#22-020-A27 Building Code Administrator
#22-020-A43 Human Resource Management Network
#22-020-A45 Document Archiving Program
#22-020-A47 Virtual Instruction Program

SERVICE • VISION • DEDICATION • EXCELLENCE • PROFESSIONALISM

An Equal Opportunity Employer

**North East Florida Educational Consortium
2021-2022 Membership**

This signature page is incorporated into and subject to all terms and conditions of the master contractual agreement between the District School Board of Baker County and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium.

Baker County District Schools is participating in the following programs for 2021-2022:

Program:	Fee:
NEFEC Membership: Resolution Main Contract #731-22-020	\$15,986.05
Instructional Services Program (ISP) - #22-020-A1	\$24,392.50
Enterprise Resource Software-- #22-020-A6	Education Technology Serv. Fee = \$182,697.00 Skyward Annual License Fee = \$55,639.00
Risk Management - #22-020-A10	\$713,526.23
Information Technology - #22-020-A18	Annual District Assessment \$24,211.00
Building Code Administrator - #22-020-A27	\$25,180.29
Human Resources Management Network - #22-020-A43	\$4,410.90
Document Archiving - #22-020-A45	\$691.47
Virtual Instruction - #22-020-A47	See attachment for cost per student

APPROVED AND RECOMMENDED FOR SIGNING

District School Board of Baker County

District School Board of Putnam County

by Sherrie Raulerson, Superintendent

by Rick Surrency, Sr. Ed.D., Superintendent

Dated: _____

Date: 6-1-21

by Paula Barton, Chairperson

by Holly Pickens, Chairperson

Dated: _____

Date: 6-1-21

North East Florida Educational Consortium

by Dr. Patrick J. Wnek, Executive Director

Date: 6-1-21

RESOLUTION

A RESOLUTION OF THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, FLORIDA, ADOPTING A PLAN FOR COOPERATING WITH SCHOOL BOARDS OF OTHER DISTRICTS IN THIS STATE AND ESTABLISHING A PROCEDURE AND CONDITIONS FOR SUCH OPERATION OF AN EDUCATIONAL CONSORTIUM, AND CONTRACT FOR THE PURCHASE OF CERTAIN MATERIALS, SUPPLIES, EQUIPMENT, AND SERVICES TO BE USED OR PERFORMED IN RESPECTIVE SCHOOL SYSTEMS.

WHEREAS, the District School Board of Baker County, Florida, hereafter referred to as the **Board**, has the power and the duty among other responsibilities to cooperate with other agencies in joint projects, programs and services through participation in an Educational Consortium, when it is in the best interest of the educational system and the taxpayers of Baker County and for the best interest of the educational system and the school children in meeting the school districts needs, and

WHEREAS, it is necessary to adopt plans for cooperating with school boards of other districts in this State, and in order to initiate this cooperation and these plans it is necessary that the Consortium be initiated by resolutions spread upon the minutes of each school board concerned, and

WHEREAS, the school boards of Baker, Bradford, Columbia, Dixie, Flagler, Gilchrist, Hamilton, Lafayette, Levy, Nassau, Putnam, Suwannee and Union Counties, P.K. Yonge Developmental Research School, and the Florida School for the Deaf and the Blind, plus any other who adopts a like resolution, have expressed a desire to enter into a collaboration of separate public entities (which is not a partnership, and in which none of the collaborating institutions may incur debt on behalf of any of the others or bind any of the others in contract, and which collaboration is a consortium called the North East Florida Educational Consortium "NEFEC") through which the participating counties may jointly perform, bid, contract for, and purchase certain materials, supplies, equipment, and services to be used in respective school systems and operate programs as authorized and permitted by law and State Board of Education Rules including, but not limited to, those listed in Section I of this resolution. The Superintendents of each of the collaborating school boards shall serve as a member of the Board of Directors of NEFEC.

NOW, THEREFORE, BE IT RESOLVED BY THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, FLORIDA, IN A REGULAR SESSION ON June 11, 2021, AT THE BAKER COUNTY SCHOOL ADMINISTRATION BUILDING, Macclenny, FLORIDA, AS FOLLOWS:

SECTION 1. That the District School Board of Baker County, Florida, ("Board") does hereby determine that it is in the best interest of the taxpayers and students of Baker County to cooperate with other counties in the operation of an educational consortium, known as the North East Florida Educational Consortium (NEFEC) which shall include, but not be limited to bidding, contracting, and purchasing arrangements pursuant to a plan to implement the following services and/or programs:

- (a) Grants (federal, state, and private): *pursuant to eligibility*
 - FDLRS (Florida Diagnostic and Learning Resources System): *no cost / grant funded*
 - Education Innovation and Research/Rural Connect: *no cost / grant funded*
 - FDLRS Statewide Administration Project: *no cost / grant funded*
 - Institute for Small and Rural Districts: *no cost / grant funded*
 - Title IV Part A: *no cost / grant funded*
- (b) Instructional Services Program: *contracted services*
 - Opportunity to participate in any grant written in FY 21-22: *pursuant to eligibility requirements.*
 - Professional Development Catalogue (Master Inservice Plan), including endorsement and add-on certification.
 - Leadership Plan Development
 - Professional Development Certification Program
 - Textbook adoption for core areas
 - Grant writing support
 - NOELs initiatives
 - Technical and implementation assistance for legislative mandates
 - Title Director Networking
 - Career and Technical Education Networking and Support
 - College and Career Acceleration Support
 - Principal Leadership Academy: *per participant fee*
 - Aspiring Leaders Program: *per participant fee*
 - Master Scheduling Training: *per participant fee*

- Regional PLCs for Principals
- Florida B.E.S.T. Standards professional development
- General Knowledge Test Review professional development
- Literacy professional development
- Clinical Educator and Mentor professional development
- BODLDP (Board of Directors Leadership Development Program)
- NEFEC Connect Professional Development
- (c) E-Learning (professional development courses): *per participant fee – discounted rate*
- (d) Student Testing: *contracted services*
- (e) Risk Management: *contracted services*
- (f) Policy Development, Revision, and Update Service: *no cost/supported via NEFEC (approx. value of \$5K per district for revision and annual update)*
- (g) Printing Services: *discounted printing services*
- (h) Educational Technology Services: *contracted services*
(student information, human resources, finance)
- (i) Human Resources Management Network: *partially supported by NEFEC/contracted services*
- (j) Public Relations/Web Services: *no cost / supported via NEFEC*
- (k) Legislative Network Services: *partially supported by NEFEC funding/membership fee*
- (l) Building Code Program: *contracted services*
- (m) Information Technology: *contracted services*
- (n) Virtual Instruction Program: *contracted services*
- (o) Any other services or programs deemed necessary by the Board of Directors of the Consortium

Each school district shall have the option of participating in any or all of the above services and/or programs through individual contracts unless otherwise specified in this Resolution.

SECTION 2. That the Board agrees to accept the procedures adopted by the participating boards and agrees to be bound by any contracts and bids once they have been let or executed.

SECTION 3. That Board does hereby agree that the Educational Consortium shall be managed by an Executive Director and all policies will be set by the NEFEC Board of Directors, composed of the Superintendents (or equivalent position) of the participating school districts. All personnel employed by the District School Board of Putnam County (the host school district or district

of record), on behalf of NEFEC, will be governed by the host school district school board's policies.

SECTION 4. NEFEC's business office and physical operation will be located in Putnam County, Florida.

SECTION 5. That the NEFEC Board of Directors shall determine the needed services, products and/or programs; establish the charge for services rendered by NEFEC to the Cooperating Boards or other School Boards availing themselves of the services offered by the NEFEC; set policies; recommend the establishment of positions and individuals for appointment to the district of record; and establish a uniform method for participating school districts to evaluate services and/or programs provided.

SECTION 6. That all procedures, contracts and bidding shall comply with all applicable State Laws, State Board of Education Rules, and policies of the District School Board wherein the business office of NEFEC is located.

SECTION 7. That the member school district shall pay a base assessment of \$2,725.00 plus \$1.85 per unweighted FTE, based on 2020-2021 FEFP Second Calculation FTE enrollment figures, for the general operation of NEFEC, \$760.80 for Indirect Cost fees to be rebated to Putnam County District Schools, serving as Fiscal Agent, and a base assessment of \$3,500.00 for participation in the NEFEC Legislative Network Services Program.

SECTION 8. This resolution and the agreement set forth herein shall be in full force and effect for the 2021-2022 fiscal year, at which time this agreement shall become null and void, unless affirmative action by appropriate resolution is taken by each and all the school boards participating in the Educational Consortium.

SECTION 9. That this agreement between the cooperating school boards of the NEFEC, as set forth in this resolution, will be in operation and effective from July 1, 2021, by action of the various school boards named herein, and upon adoption by the Cooperating Boards joined together in NEFEC shall be binding from said date of July 1, 2021.

SECTION 10. The official name of the educational consortium is North East Florida Educational Consortium ("NEFEC") and has been in existence since July 1, 1976.

CONTRACTUAL AGREEMENT

731-22-020

The District School Board of Baker County

AND

**The District School Board of Putnam County on behalf of the
North East Florida Educational Consortium**

THIS CONTRACT between the District School Board of Baker County, herein referred to as the **BOARD**, and the District School Board of Putnam County on behalf of the North East Florida Educational Consortium, herein referred to as **NEFEC**, is for the purpose of providing services and/or products that may not be otherwise available to the Board or provided with greater efficiency at less cost. Such services and/or products are more specifically described in subsequent contract attachments which, upon approval, become a part of this contract.

NOW THEREFORE, in consideration of the mutual covenants and conditions hereinafter stated, the above described parties covenant and agree as follows:

1. The above stated recital is true and correct and is incorporated herein by reference as a Contract term.
2. This contract shall begin on July 1, 2021. All work shall be completed by June 30, 2022, unless otherwise indicated in specific attachments.
3. No payment will be invoiced or paid for any work performed after June 30, 2022, unless otherwise indicated in specific attachments.
4. NEFEC shall be in compliance with the following:
 - (a) Title 42 United States Code Section 2000d (Section 601, Title VI, Civil Rights Act of 1964, as amended). NEFEC shall be in compliance with Sections 1011.62 and 1012.98 as amended by Florida Statutes and State Board Rules where applicable.
 - (b) Title 29 United States Code Section 794 (Section 504, Rehabilitation Act of 1973, as amended).
 - (c) Title 20 United States Code Section 1681 (Section 901, Title IX, Pub. L. 92-318, prohibiting discrimination on the basis of sex) unless NEFEC has been declared exempt or deferred from these provisions.

Performance by the Board of any of its obligations under this contract shall

be subject to NEFEC's compliance with such provisions.

5. The performance by the Board of any of its obligations under this contract shall be subject to and contingent upon the availability of monies lawfully applicable for such purposes. If the Board deems, at any time during the term of the contract, that monies lawfully applicable to any attachment to this contract shall not be available for the remainder of the term, the Board shall immediately so notify NEFEC by phone, fax or e-mail to be followed in writing no less than five (5) days after the determination, whereupon the obligations of the parties herein shall end upon the giving of such notice, and such attachments of this contract shall be considered as canceled by mutual consent as provided in Paragraph 6.
6. Upon Contract cancellation, only the costs actually accrued to the date of cancellation will be due and payable and all work completed and paid for prior to the effective date of the cancellation of the contract will become the property of the Board and will be turned over promptly by NEFEC. Any services(s) and/or product(s) reflected in the attachments to this contract may, in addition to the reason provided in paragraph 5, above, be canceled only by:
 - (a) mutual consent of both parties, or
 - (b) either party upon giving ninety (90) days written notice to the other, unless otherwise indicated in specific attachments.
7. Should NEFEC be unable to deliver as required in this contract, NEFEC may propose a contract amendment. There is no obligation on the part of the Board to concur in such a proposal or to accept late delivery of any product except and unless the failure to deliver is due to an "act of God" or "force majeure". An "act of God" or "force majeure" is defined as An "act of God" or "force majeure" is defined for purposes of this contract as strikes, lockouts, sit-downs, material or labor restrictions by any governmental authority, unusual transportation delays, riots, floods, washouts, explosions, earthquakes, fire, storms, weather (including wet grounds or inclement weather which prevents construction), acts of the public enemy, wars, insurrections and any other cause not reasonably within the control of NEFEC and which by the exercise of due diligence NEFEC is unable, wholly or in part, to prevent or overcome. Unless this contract is properly amended, in the event of non-delivery, all liability for payments for the product(s) by the Board shall expire on the day following the specified due date.

8. This contract may be changed or modified only by an amendment executed in the same manner as the original.
9. This is a flat fee contract. No amounts will be due, nor will there be any Board obligation, except for payments specified to be made, and then only if products are delivered on or before the date(s) specified or as may be amended pursuant to other provisions in this contract.
10. NEFEC shall provide to the Board written progress reports for each attachment to the contract as may be reasonably requested. Invoices shall be prepared for the amount due as specified in each attachment to the contract and delivered to the district administrator with appropriate reports and/or products. The district administrator will review each report and/or product and confirm to the finance officer over his/her signature on the invoice accompanying such progress and/or final reports that all obligations of NEFEC have been met pursuant to the contract and that payment should be made according to such invoices.
11. The Board agrees as follows:
 - (a) To cooperate in all matters requiring concurrences or approval.
 - (b) To designate in writing to NEFEC a district administrator to act for the Board in all matters pertaining to this contract up to and including all reports, drafts, products and invoices.
 - (c) To pay to NEFEC the amount indicated in each attachment for the product(s) and/or services(s) reflected therein. All payments are due in forty (40) days from the date on the invoice, in accordance to 215.422, Florida Statute. If payment is not made within ninety (90) days service(s) will be discontinued, unless brought to the NEFEC Board's attention for further action.
12. NEFEC agrees to provide the products(s) and/or services(s) as per each attachment to this contract.
13. Each Attachment to this Contract is incorporated by reference herein. Any additional Attachments, executed after the effective date of this Contract, shall be incorporated into this Contract. Said Attachments shall have a signature page and appropriate reference to this Contract.
14. If a conflict arises between the terms of any Attachment and this Contract, the terms of the Attachment shall control.

15. In cases whereby NEFEC receives federal grant dollars and disburses those funds to districts through cash advances and cost reimbursements, the following rules and regulations apply: Subject to the receipt of these funds from the Florida Department of Education and/or the United States Department of Education, NEFEC agrees to compensate the Board, on a cost-reimbursable or cash advance basis. This decision is based upon the specific language in the federal project awarded to NEFEC.
16. This contract is subject to the Laws of the State of Florida, in particular, the below listed provisions found in Sections 287.058, 287.0582, and 215.422, Florida Statutes:

287.058

(1)

- a. All bills for fees or other compensation for services must be submitted in detail sufficient for a proper pre-audit and post-audit thereof.
- b. All bills for any travel expenses must be submitted in accordance with Section 112.061, Florida Statutes.
- c. This contract may be unilaterally canceled by either party hereto if the other party refuses to allow public access to all documents, papers, letters, or other material subject to the provision of chapter 119, Florida Statutes, and made or received by such party in conjunction with this contract.

- (2) An authorized representative of the agency head and NEFEC, prior to the rendering of any contractual service, shall sign the written contract.

287.0582 - The State of Florida's performance obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

215.422 - Agencies have five (5) working days to inspect and approve goods and services, unless the bid specifications, purchase order or contract specifies otherwise. With the exception of payments to health care providers for hospital, medical, or other health care services, if payment is not available within forty (40) days, measured from the date the invoice is received or the goods or services are received, inspected and approved, whichever is later, a separate interest penalty set by the Comptroller pursuant to Section 55.03, Florida Statutes will be due and payable in addition to the invoice amount. Payments to health care providers for hospitals, medical or other health care services shall be made not more than thirty-five (35) days from the date eligibility for payment is determined. Invoices returned

to a vendor due to preparation errors will result in a payment delay. Invoice payment requirements do not start until a properly completed invoice is provided to the agency.

17. The parties recognize and agree NEFEC is a public entity and is therefore subject to the limitations of liability under the provisions of Sovereign Immunity. All provisions in this contract and any of its attachments or amendments shall be subject to the State of Florida law pertaining to Sovereign Immunity notwithstanding anything to the contrary contained in such documents.

18. LIMITATION OF LIABILITY, WARRANTY, APPLICABLE LAW:

NEFEC shall not be liable to the Board or any third party for any incidental, indirect, exemplary, special or consequential damages, under any circumstances, including, but not limited to, lost revenue or savings, loss of goodwill, or the loss of use of any data, even if NEFEC had been advised of, knew, or should have known, of the possibility thereof. Under no circumstances shall NEFEC's aggregate cumulative liability hereunder, whether in contract, tort, or otherwise, exceed the total amount of fees actually paid by the Board under this annual agreement. The Board acknowledges that the fees paid reflect the allocation of risk set forth in this agreement and that NEFEC would not enter into this agreement without these limitations on its liability.

All software and services are provided "as is" without any warranty whatsoever, including but not limited to any functionality. The Board recognizes that the "as is" clause of this agreement is an important part of the basis of this agreement, without which NEFEC would not have agreed to enter this agreement. Consortium disclaims all warranties, express, implied, or statutory, regarding the software and services, including any warranties of merchantability, fitness for a particular purpose, title, and non-infringement. No representation or other affirmation of fact regarding software and services shall be deemed a warranty for any purpose or give rise to any liability whatsoever. The Board acknowledges that they have relied on no warranties or statements other than as may be set forth herein. It is understood that this agreement includes a release of all known and unknown claims. To the extent permitted by law, NEFEC warrants that any works provided under the agreement do not violate the copyright rights of any third parties and assumes liability for any claims relating to copyright infringement.

This Agreement and any dispute arising hereunder shall be construed in accordance with the laws of the State of Florida without regard to principles of conflict of laws. For the purpose of this Agreement, the Board consents to the personal jurisdiction and venue of the state courts located in Palatka, Putnam County, Florida. If any provision of this Agreement is prohibited by law or held to be unenforceable, the remaining provisions hereof shall not be affected, and this Agreement shall continue in full force and effect as if such unenforceable provision had never constituted a part hereof, and the unenforceable provision shall be automatically amended to so as to best accomplish the objectives of such unenforceable provision within the limits of applicable law. This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Any waiver of a provision of this Agreement must be in writing and signed by the party to be charged. A valid waiver hereunder shall not be interpreted to be a waiver of that obligation in the future or any other obligation under this Agreement. Subject to the terms of valid attachments, this Agreement constitutes the entire agreement between the parties related to the subject matter hereof, supersedes any prior or contemporaneous agreement between the parties relating to the software and services and shall not be changed except by written agreement signed by an officer of NEFEC.

19. LEGAL RELATIONSHIPS

NEFEC is a regional consortium service organization formed in 1976 with all of the duties and responsibilities as outlined in F.S. 1001.451. The Putnam County School Board is the legal entity designated to act as the parent state agency for NEFEC with the power to enter into contracts for the use and benefit of all Consortium members and participating school boards.

The Board has elected to contract with NEFEC as its agent for the procurement of various services and /or products more specifically described in subsequent contract attachments, which, upon approval become a part of this contract. If any contract entered into by the Putnam County School Board on behalf of NEFEC for the use and benefit of a participating School Board needs to be enforced the parties agree that each member School Board will hire its own counsel and bear its own costs and fees in enforcing the terms of the contract unless a different agreement is reached between the parties.

ATTACHMENT #22-020-A1 TO CONTRACT # 731-22-020 BETWEEN THE BAKER COUNTY DISTRICT SCHOOL BOARD, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE INSTRUCTIONAL SERVICES PROGRAMS JULY 1, 2021, TO JUNE 30, 2022:

I. OBLIGATIONS OF NEFEC:

The NEFEC Instructional Services Program agrees to provide the Baker County District School Board the following services:

- A. To coordinate the NEFEC Organization of Educational Leaders (NOEL) meetings. The meetings will provide district level instructional staff with opportunities for networking, sharing effective practices and Florida Department of Education updates.
- B. To coordinate networking meetings for district title directors, district data representatives, and other groups as needed.
- C. To provide regional technical assistance in the implementation of legislative mandates and Florida Department of Education initiatives such as accountability requirements, district reading requirements, safety and mental health, mandates, required instruction reporting, and the Every Student Succeeds Act (ESSA).
- D. To provide facilitation and coordination of the development of plans required by Florida Statute and/or the Florida Department of Education. This includes the professional learning catalogue, professional development certification plan, endorsement plans, and leadership development plans.
- E. To provide regional grant writing and district grant support through template development. Grant writing will include state, federal, and foundation proposals.
- F. To pursue legislative funding and Florida DOE funding as directed by the NOELs and/or NEFEC Board of Directors.
- G. To provide access to online educational resources through the NEFEC website, including data visualizations and the professional learning registration system.
- H. To facilitate the implementation of a regional professional development certification program.
- I. To facilitate college and career networking, including coordination of two counselor forums and support for the Comprehensive Local Needs Assessment.
- J. To coordinate the instructional materials fair for core subject areas. Coordination includes an evaluation process, the coordination of vendors, compilation of data, and distribution of data summaries.
- K. To provide regional clinical educator and mentor training.
- L. To provide online and regional face to face professional learning. This includes standards training, PLCs for school administrators, writing training, and other topics as requested by NOELs.
- M. To provide access to professional learning through established partnerships.
- N. To facilitate and support the NEFEC Board of Directors Leadership Development Project (BODLDP).

II. OBLIGATIONS OF THE BOARD:

The Baker County District School Board agrees:

- A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- B. The Board designates _____, a staff member of the Baker County District School Board, to act on behalf of the Board in all matters in connection with this Contract Attachment and approve all reports, drafts, and invoices.
- C. To participate in the NEFEC Organization of Educational Leaders (NOEL).
- D. To serve in an advisory capacity to NEFEC's Instructional Services Department.
- E. To assist in planning and evaluating Instructional Services Program functions.
- F. To pay to NEFEC \$24,392.50 which represents a base fee of \$2,500, plus \$4.50 per FTE. FTE figures based on 2020-21 FEFP Second Calculation. Payments will be due on a semester basis. One-half of the total amount will be invoiced following the signing of this Contract; the remaining amount will be invoiced in January 2022.

ATTACHMENT #22-020-A6 TO CONTRACT #731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE MAINTENANCE AND SUPPORT OF ENTERPRISE RESOURCE SOFTWARE PURSUANT TO F.S.1011.71 (2) (d).

This ENTERPRISE RESOURCE SOFTWARE AGREEMENT is entered into, by and between NEFEC and the Board, to provide hosting services, technical support and training for the Skyward Enterprise Resource Software.

This Contract period shall be from July 1, 2021, to June 30, 2022, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

- A. To provide hosting capabilities that support the Skyward fully integrated Finance, Human Resource and Student enterprise resource software system.
- B. To ensure Skyward enterprise resource software system is capable of complying with all existing State mandated reporting requirements of school districts.
- C. To provide Tier 1 and advanced technical support and training for the Skyward enterprise resource software system.
- D. Procure necessary third-party applications on behalf of district upon request in support of services outlined herein.
- E. To provide customized reports and visualization of Skyward data via the Skyward database or the Ed-Fi Operational Data Store (FLCODE ODS).
- F. To provide hardware and infrastructure necessary to store Board data, provide access to such data on demand and successfully execute the data functions of the school district in accordance with Exhibit A - ETS Service Level Agreement.
- G. To provide disaster recovery measures which include:
 1. Active replication of district's data files from host to off-site Disaster Recovery site; and
 2. Daily, weekly, and monthly backups; and
 3. Failover to redundant telecommunication link in the event primary circuit fails; and
 4. Conducting an annual test of Disaster Recovery procedures to ensure at a minimum that a payroll cycle can be successfully completed using the off-site Disaster Recovery equipment and files.
- H. To accept the responsibility of being the custodian of the Board's data and to make every effort to protect and secure the data from unauthorized access.
- I. To conduct quarterly planning meetings with the ETS Advisory Council and develop an annual plan and budget for their review and approval.
- J. To aid and assist member districts in the planning and procurement of hardware to be attached to the NEFEC Educational Technology Services Operations Center.
- K. To provide professional technical staff as approved by the Advisory Council.

- L. To respond on a timely basis to the requests of the member districts and the priorities established through the user committees.
- M. To plan for and provide system support software to meet the needs of the member districts.
- N. To provide technical support to the district MIS Departments.
- O. To provide a User Help Desk Service.
- P. To plan for and provide application software as approved by the Advisory Council to meet the needs of the member districts.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- B. To pay the following annual district assessments:
 - 1. Educational Technology Services Fee - \$182,697 (FTE cost based off the 2020-21 second calculation of the FEFP). The amount includes a \$14,416 base fee plus a graduated rate assessment of \$34.31 for FTE less than 5,000, \$32.60 for FTE between 5,000-9,999, and \$30.88 for FTE greater than 10,000.
 - 2. Skyward Annual License Fees for software maintenance totaling \$55,639.
 - 3. NEFEC will invoice the Board on July 1 and January 1 of the fiscal year. Payment will be due within 40 days of receiving the invoice.
- C. To appoint a security officer to control access privileges to the Board's data.
- D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

EXHIBIT A

ETS Service Level Agreement

This Service Level Agreement sets forth the provisions for management and hosting of district data.

1. **Services.** NEFEC shall provide the following services each year:
 - a. Hosting of Skyward Enterprise Resource software and third-party software solutions on NEFEC resources, secured behind the NEFEC firewall; and
 - b. Data security management services to ensure participating districts have secure access to their data; and
 - c. Responsible as the custodian of the district data and to make every effort to protect and secure the data from unauthorized access; and
 - d. Routine maintenance of all infrastructure components in accordance with industry standards; and
 - e. Routine backups of hosted applications and data for purposes of archiving and allowing for recovery in the event of catastrophic failure. Backup data retention protocols are documented in the ETS Disaster/Recovery plan.
2. **Confidentiality.** NEFEC acknowledges and agrees that the algorithms and other materials comprising of Skyward Enterprise Resource software and hosted third party software are Confidential Information.
3. **Uptime Service Level Requirement.** NEFEC shall exercise a best-effort approach to service availability and shall strive to provide an industry standard ninety-nine and 90/100 percent (99.9%) Product Uptime. NEFEC guarantees a ninety-eight and one-half percent (98.5%) Product Uptime, excluding scheduled maintenance. NEFEC shall provide districts with its current maintenance schedule as indicated on the NEFEC Educational Technology Services webpage and will notify districts if that schedule changes. Furthermore, NEFEC shall not be held financially responsible in the event of an unscheduled service/Product availability outage due to an unexpected systems failure, natural disaster, or software fault unrelated to the host server.

System Maintenance Schedule:

Day of Week	Time	System Availability	Skyward Update Activity
Mon - Fri	4:00pm - 6:00pm	Possible performance slowdown	RMAs, Addendums
Saturday	6:00pm - 10:00pm	Limited system availability	
Tue, Thu, Sat	10:00pm - 11:00pm	System may not be available	Reboot of servers
Every 3rd Saturday	6:00pm - 2:00am	System may not be available	Releases

4. **Effect of Termination.** In the event of the expiration or termination of this Agreement for any reason, NEFEC shall take such action as is reasonably requested by the district in connection with the relocation of the data to a new hosting service.

ATTACHMENT #22-020-A10 TO CONTRACT 731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE RISK MANAGEMENT SERVICES.

This Contract period shall be from July 1, 2021, to June 30, 2022, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to provide Risk Management Services as follows:

- A. To employ a Risk Management Services team to administer the RISK MANAGEMENT PROGRAM in accordance with the policies and procedures adopted by the NEFEC BOARD OF DIRECTORS.
- B. To provide general administration of Risk Management activities, consultative services, staff assistance, inspections, and investigations as appropriate, reporting and data analysis.
- C. To provide protection against losses incurred by the BOARD as per the Consortium program of insurance.
- D. To provide claims services by contract through an Administrative Services Organization to include the investigation and resolution of claims, both casualty, and property, loss prevention services, collecting and analyzing experience data, and distributing periodic reports of claims activities. The Administrative Service Organization shall be fully authorized in the State of Florida to serve self-insurers for workers' compensation under the provisions of Rule 5.06, Florida Administrative Code.
- E. To provide an evaluation of results achieved through an annual analysis report to the BOARD. This report will be prepared by the Director, Risk Management Services.
- F. To work cooperatively with a Risk Management Advisory Committee composed of one representative, appointed by the superintendent, from each participating district.
- G. To advise the Risk Management Advisory Committee members of the risks that are in the province of the Risk Management Program.
- H. To provide the administration, staff, and personnel of participating school districts a convenient reference on questions regarding loss prevention, loss control, claims, insurance, and all other risk-related topics.

- I. To provide each participating district with a Risk Management Program Manual, a Claims Processing Manual, and a Loss Control/Safety Manual.
- J. To assist participating school districts with the annual establishment of property values, payroll, and personnel accounts, physical facilities, exposures, and other pertinent data required to be adequately protected under the Risk Management Program.

II. OBLIGATIONS OF THE BOARD:

The BOARD agrees to the following:

- A. To be a member of and participate in the North East Florida Educational Consortium Risk Management Program.
- B. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- C. To designate a specific staff member of the Baker County District School Board and a designated replacement to act on behalf of the BOARD in all matters relating to this contract attachment and to approve all reports and payments.
- D. To pay a prorated share of the Risk Management Program cost in accordance with the assessment schedule for 2021-22, which is attached to, and becomes a part of the contract attachment when approved on or about May 11, 2021.
- E. To pay to NEFEC contingent upon the amount indicated in each attachment to be provided on or about May 11, 2021, for the product(s) and/or service(s) reflected therein. All invoices are due in thirty (30) days from the date of the invoice. After thirty-one (31) days a penalty will commence and be computed at the current SBA daily interest rate plus 2%. Interest will be assessed for ninety (90) days, at which time services will be discontinued unless brought to the NEFEC Board's attention for further action.
- F. Membership in the Risk Management Program shall be on an annual option renewal. In the event of withdrawal from the Risk Management Program, the BOARD shall provide a sixty (60) day written notice of intent to withdraw and shall subsequently withdraw on the anniversary date of the program. If written notice to withdraw is not provided to the Risk Management Program sixty (60) days prior to the anniversary date, then BOARD shall renew their participation in the Risk Management Program on the anniversary date. Any district withdrawing from the Risk Management Program shall forfeit all rights to interest earnings and all other assets.
 - (1) If a district withdraws from the Risk Management Program, the length of time required for consideration for readmission would be a minimum of two (2) full program years. If a district should leave the program prior to the end of a program year, they will remain out of the Program for two (2) full program years plus the balance of the current program year.

(2) If a district withdraws from the Risk Management Program, a refund from the loss fund will not be considered until 12 months after all the district's claims have been closed. Any district that withdraws from the Risk Management Program shall continue to be responsible for any assessments for unfunded claim losses that may occur and shall be assessed their appropriate percentage of the unfunded claim losses. Monies that have been paid into the Loss fund will be evaluated by our actuarial firm and reconciled 12 months after all the district's claims have been closed. At that time, approval will be requested from the NEFEC Board of Directors to release any loss fund surplus to the district.

- G. To agree that ALL decisions, policies, and procedures adopted by the NEFEC Board of Directors shall be binding. All insurance coverage or policy limits, on any line of coverage, adopted by the NEFEC Board of Directors shall be binding. The district bears sole responsibility for their portion of any insurance claim deductibles.
- H. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement. This contractual attachment has been modified from the master contractual language for the purpose of the Risk Management Program.
- I. The implementation date for coverage under the Risk Management Program was July 1, 1982, with anniversary dates of July 1 of each year thereafter.

Assessment Schedule NEEEC Risk Management Program
2021-2022

5/10/2021

Total Due		35%	20%	20%	15%	10%
Payment Due		07/15/21	08/15/21	09/15/21	10/15/21	05/01/22
Baker	\$713,526.23	\$249,734.18	\$142,705.25	\$142,705.25	\$107,028.93	\$71,352.62
Bradford	\$549,201.08	\$192,220.38	\$109,840.22	\$109,840.22	\$82,380.16	\$54,920.11
Columbia	\$1,483,859.81	\$519,350.93	\$296,771.96	\$296,771.96	\$222,578.97	\$148,385.98
Dixie	\$361,275.97	\$126,446.59	\$72,255.19	\$72,255.19	\$54,191.40	\$36,127.60
Flagler	\$1,839,524.62	\$643,833.62	\$367,904.92	\$367,904.92	\$275,928.69	\$183,952.46
FLVS	\$237,351.45	\$83,073.01	\$47,470.29	\$47,470.29	\$35,602.72	\$23,735.15
Gilchrist	\$506,200.32	\$177,170.11	\$101,240.06	\$101,240.06	\$75,930.05	\$50,620.03
Hamilton	\$382,580.48	\$133,903.17	\$76,516.10	\$76,516.10	\$57,387.07	\$38,258.05
Hernando	\$3,273,434.54	\$1,145,702.09	\$654,686.91	\$654,686.91	\$491,015.18	\$327,343.45
Levy	\$820,909.45	\$287,318.31	\$164,181.89	\$164,181.89	\$123,136.42	\$82,090.95
Nassau	\$1,779,398.00	\$622,789.30	\$355,879.60	\$355,879.60	\$266,909.70	\$177,939.80
Putnam	\$1,863,827.53	\$652,339.64	\$372,765.51	\$372,765.51	\$279,574.13	\$186,382.75
Union	\$411,448.34	\$144,006.92	\$82,289.67	\$82,289.67	\$61,717.25	\$41,144.83
Totals	\$14,222,537.84	\$4,977,888.24	\$2,844,507.57	\$2,844,507.57	\$2,133,380.68	\$1,422,253.78

ATTACHMENT #22-020-A18 TO CONTRACT #731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE INFORMATION TECHNOLOGY ASSISTANCE AND RELATED SUPPORT SERVICES.

This Contract period shall be from July 1, 2021, to June 30, 2022, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

A. To plan, implement and evaluate all aspects of the Information Technology Program which will include:

1. Providing technical support
 - a) Setup and configure new equipment, hardware and software
 - b) Setup management of network
 - c) Troubleshoot existing technology
 - d) Assist with network design and installation
2. Consulting on infrastructure
 - a) Global network analysis, and advice on network best practices
 - b) Server administration techniques
 - c) Security analysis including spyware, antivirus, and breach potential
 - d) Support for server technologies providing redundancy, failover, and backups.
 - e) Support for VMware and Hyper-V virtualization technologies.
 - f) Support for Network Routing and Switching
 - g) Full support for Internet Service Provider switchovers.
3. Researching Technology
 - a) Disseminate information concerning successful and unsuccessful uses of technology;
 - b) Provide technical information on networking, grant writing, technology planning, and technology trends;
 - c) Provide assistance in connecting the district with vendors for training and support;
4. Facilitating a network of statewide resources with school-based technology programs;
5. Ensuring student testing profile security;
6. Providing third party evaluations;
7. Providing professional and technical assistance in the development, submission, and tracking of the Digital Classroom Plan;
8. Serving as liaison between the district and DOE to provide a perspective on what is vital and critically important in relation to digital learning implementation;
9. Assisting the district in meeting E-Rate deadlines and complying with

- regulatory requirements in order to maximize E-Rate funding; and
10. Other tasks as requested by a majority of the NEFEC Board of Directors or the NEFEC Technology Advisory Council (NTAC).

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- B. To pay the annual district assessment of \$24,211 (FTE cost based off the 2020-21 second calculation of the FEFP). The annual district assessment includes a \$12,000 base fee plus a graduated rate assessment of \$2.49 for FTE less than 5,000, \$1.87 for FTE between 5000-7499, and \$1.26 for FTE greater than 7500. NEFEC will invoice the Board on July 1, 2021. Payment will be due within 40 days of receiving the invoice.
- C. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT # 22-020-A27 TO CONTRACT # 731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, FOR THE SERVICES OF A BUILDING CODE ADMINISTRATOR.

This contract period shall be from July 1, 2021, to June 30, 2022, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees to the following:

- A. To employ a Building Code Administrator in accordance with the procedures established by the BCA Advisory Committee. The individual will report to each of the district contacts as well as NEFEC's Associate Executive Director.
- B. To issue all permits required by the Florida Building Code and State Statute 1013.38 (School Boards to ensure that facilities comply with building codes and life safety codes).
- C. Permits issued will cover any new construction, remodeling, and renovations of any facilities and the repair, removal, enlargement, alteration, conversion or replacement of any electrical, gas, mechanical or plumbing systems.
- D. To review and approve plans, and construction documents to be permitted and coordinate plan review with the appropriate fire safety inspector.
- E. To inspect all phases of the construction project for the required inspections and visit the job site to coordinate the construction process.
- F. To meet with contractors, architects, and engineers on preconstruction planning and during the construction project.
- G. To issue an annual maintenance permit as required by State Statute 553.80(6) (d) and SREF.
- H. To review district annual facility maintenance permit work orders for compliance with the State Statutes, State Requirements for Educational Facilities (SREF), Florida Building Code and the Florida Fire Prevention code.
- I. To perform code compliance inspections for work orders that fall under the annual facility maintenance permit. This includes any alterations to existing electrical, gas, mechanical, plumbing systems. Any emergency repairs, minor renovations, and minor remodeling as long as the projects do not exceed \$200,000.00 per project.
- J. To issue day labor project permits for any construction projects estimated to cost \$200,000.00 or less and perform code compliance inspections.
- K. To provide training and updates for the Florida Building Code and the State Requirements for Educational Facilities (SREF) for maintenance personnel.
- L. To perform annual inspections for all portable classrooms as required by SREF and the Florida Building Code.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- B. To designate _____, a staff member of the Baker County District Schools, to act on behalf of the Board in all matters in connection with this contract attachment and approve all reports, drafts and invoices.
- C. To provide temporary office space as needed by staff.
- D. To pay NEFEC \$25,180.29, which is a proportionate share of the agreed upon budget for FY 2021-2022. Participating districts include Baker, Gilchrist, Hamilton, Levy, Suwannee and Union Counties.
- E. That participation in this program shall be on the annual option renewal. In the event of withdrawal from this program, the Board shall provide a sixty (60) day written notice of intent to withdraw and subsequently withdraw at fiscal year end June 30, 2022.

That this contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT #22-020-A43 TO CONTRACT #731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE HUMAN RESOURCE MANAGEMENT NETWORK SERVICES AND RELATED SUPPORT SERVICES:

I. OBLIGATIONS OF NEFEC:

NEFEC agrees to the following:

- A. Assist Human Resources Management Network members in streamlining their Human Capital Management Systems.
- B. Facilitate networking and sharing of best practices.
- C. Assist districts in planning and coordinating targeted professional development for Human Resource Management Network members.
- D. Collaborate and inform members of the Human Resource Management Network on all matters related to innovative recruitment and retention initiatives/strategies.
- E. Provide training and support for implementation of Skyward Fast Track.
- F. Assist participating districts in developing recruitment programs and marketing materials.
- G. Target specific universities and teaching colleges within Florida and out-of-state (if applicable) for recruitment visits (includes registration fees for respective career fairs).
- H. Coordinate with district staff to plan a recruitment event for the Northeast Florida Region based on district's needs.
- I. Work with districts and NEFEC staff to implement comprehensive induction programs that include mentoring, staffing high need/critical areas, alternative certification options, and community involvement in welcoming and supporting new teachers.
- J. Work with districts on grow your own teacher initiatives.
- K. Serve as a liaison with the Florida Department of Education's Recruitment and Retention Office and work to secure support for NEFEC recruitment initiatives.
- L. Assist districts with the use of Human Capital Management System data.

II. OBLIGATIONS OF THE BOARD:

The Board agrees:

- A. To designate the following district staff member _____, to act as the Human Resource Management Network contact.
- B. To pay NEFEC \$4,410.90 based on \$.66/FTE (FTE figures are based on the 2020-2021 FEFP Second Calculation enrollment of 4,865) plus \$1,200.00 base fee. NEFEC will invoice the Board upon receipt of this properly signed contract.
- C. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- D. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT #22-020-A45 TO CONTRACT #731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM, HEREIN REFERRED TO AS NEFEC, TO PROVIDE DOCUMENT ARCHIVING SERVICES.

This Contract period shall be from July 1, 2021, to June 30, 2022, unless otherwise amended/extended by mutual agreement.

I. OBLIGATIONS OF NEFEC:

NEFEC hereby agrees:

- A. To plan, implement and evaluate all aspects of the Document Archiving Project including the following:
 - a. Assess district needs and priorities relative to document archiving;
 - b. Provide technical assistance and support as needed for document archive questions and initiatives and program planning;
 - c. Provide secure access to the document archive for authorized district personnel;
 - d. Provide backup and archiving services to protect district document integrity;
 - e. Provide initial allocation of 20GB of storage space for document storage. Additional storage space provided at an annual cost of \$100 per additional 20GB used, to be assessed annually at renewal time;
 - f. Coordinate needs assessments, surveys, and communications;
 - g. Coordinate workshops or training sessions for as needed; and
 - h. Perform other tasks as requested by a majority of the NEFEC Board of Directors.

II. OBLIGATIONS OF THE BOARD:

The Board hereby agrees:

- A. To be a member of and participant in the North East Florida Educational Consortium Document Archive Project.
- B. To cooperate expeditiously in all matters requiring concurrence or approval in order that NEFEC will not be unduly delayed in performing contractual obligations.
- C. To pay the annual district assessment of \$691.47 plus surcharge for any additional disk storage space used:
 - a. First 20GB storage space included in base assessment.
 - b. Additional disk space allocated: 0 GB.
 - c. Current surcharge for additional space: \$ 0.00 ,
 - d. Total Due: (Annual Fee) \$ 691.47 + (Surcharge) \$ 0.00 = \$ 691.47,
 - e. Payment will be due within 0 days of receiving the invoice.
- D. To designate the District Document Archiving contact: _____
- E. This contractual attachment is incorporated into and subject to all terms and conditions of the master contractual agreement.

ATTACHMENT #22-020-A47 TO CONTRACT #731-22-020 BETWEEN THE DISTRICT SCHOOL BOARD OF BAKER COUNTY, HEREIN REFERRED TO AS THE BOARD, AND THE DISTRICT SCHOOL BOARD OF PUTNAM COUNTY ON BEHALF OF THE NORTH EAST FLORIDA EDUCATIONAL CONSORTIUM (NEFEC) TO PROVIDE VIRTUAL INSTRUCTION PROGRAM (VIP) SERVICES COMMENCING JULY 1, 2021, AND ENDING AUGUST 31, 2022:

WHEREAS, the 2008 Legislature created Florida Statute 1002.45, an act relating to virtual instruction programs that requires school districts to implement K-12 virtual instruction programs, and

WHEREAS, school districts are authorized in F.S. 1002.45 to establish Florida Virtual School franchises, provide district-run programs, and enter into multi-district contractual arrangements through a regional consortium, and

WHEREAS, NEFEC has contracted with Florida Virtual School (FLVS), K12 Florida LLC, and Apex Learning.

NOW THEREFORE, NEFEC and the Board enter into this Attachment and agree as follows:

I. NEFEC agrees as follows:

- A. To comply with all requirements of Section 1002.45, Florida Statutes and with disclosure requirements adopted in rule by the State Board of Education.
- B. To assist the school district in providing timely written notifications to parents about opportunities to participate in a VIP and the dates of open enrollment periods listed in Section 1002.45(10) and 1002.45(1)(a)2.(b), Florida Statutes.
- C. To assist the school district in determining a student's eligibility to participate in a VIP option as listed in Section 1002.455, Florida Statutes.
- D. To ensure that students enrolled in a district VIP serviced by NEFEC are equipped with all necessary instructional materials per Section 1002.45(3)(c), Florida Statutes.
- E. To assist the school district in establishing procedures to monitor compulsory attendance requirements in a VIP per Section 1002.45(6)(a), Florida Statutes.
- F. To assist the school district in monitoring online providers compliance with contract terms, such as the providers quality of virtual instruction, provision for data quality requirements, and provisions specifying the minimum required security controls the school district is expected to have in place to protect the confidentiality, availability, and integrity of sensitive educational data.
- G. To facilitate an online application and enrollment process for potential VIP students, ongoing VIP students, and district students within district-run virtual instruction programs.
- H. To recruit, train, provide, and pay virtual instructors for district-run virtual instruction programs.
- I. To oversee the NEFEC web-based portals for participating district-run virtual instruction programs.
- J. To provide evidence that all virtual instructors have passed a background screening as required by Section 1012.32, Florida Statutes, using state criminal history records from the Florida Department of Law Enforcement.

- K. To ensure that all virtual instructors are highly qualified and hold a valid Florida Teaching Certificate.
- L. To assign virtual instructors to courses and students.
- M. To enroll approved students in courses.
- N. To monitor NEFEC-contracted virtual instructors.
- O. To pay Florida Virtual School, K12 Florida LLC, and Apex Learning the contracted fees pursuant to student participation and successful completion.
- P. To hold all information as confidential and not use such data for any purpose other than providing services and support to districts under this agreement. NEFEC shall use all such data and personally identifiable information in compliance with all applicable laws.
- Q. To provide all confidential and identifiable information to districts via secure transmission methods, such as encrypted documents or use of available SFTP folders for each district.
- R. To ensure that acceptable student-teacher ratios are established to ensure the number of students in the district VIP classes are not excessive.
- S. To disclose student-teacher ratios as requested by individual districts contracted with NEFEC.
- T. To provide all successful completion of courses to the Board for students enrolled in both full-time and part-time virtual instruction program in grades K-12 so that the District can confirm that a student has satisfied the requirements for graduation in Section 1003.428, Section 1003.429, or Section 1003.43, Florida Statutes.
- U. To follow the method listed below for conflict resolution:
Any dispute concerning performance of the contract shall be decided by the Board's designated contract manager, who shall reduce the decision to writing and serve a copy to NEFEC. The decision shall be final and conclusive unless within ten (10) days from the date of receipt, NEFEC files with the Board a petition for administrative hearing. The Board's decision on the petition shall be final, subject to NEFEC's right to review pursuant to Chapter 120 of the Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to NEFEC's ability to pursue any other form of dispute resolution, provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.
- V. To only terminate this contract before its expiration as follows: a) both Parties agree in writing to the termination; or b) if either Party materially breaches the contract and fails to cure such breach within ninety (90) days following written notification of such breach from the other Party, the non-breaching Party may elect to terminate.
- W. To invoice the District no less than three times a year as follows for services offered through August 31, 2022. Invoices will be generated at the end of the first semester (Cycle 1), at the end of second semester (Cycle 2), and at the end of summer (Cycle 3) per the costs of individual products listed in the following Online Course Provider tables below.

Online Course Provider: Apex Learning Digital Curriculum Solutions

7023 - Part-time or Full-time	
Each enrollment subscription provides access for one student enrolled in any one-half-credit course. If a student completes or withdraws from the course in which he or she is enrolled, the subscription may be used to enroll that student or another student in any one-half-credit course. The number of course enrollments at the same time may not exceed the number of single enrollment subscriptions purchased. Serves students enrolled in grades 6-12.	
Single enrollment subscription with MDVS Instructor	\$50 (one-time fee, per subscription)
Administrative Fee	\$50/upon successful completion
MDVS Instructor Fee	\$150/upon successful completion
Interim Enrollments	
Interim enrollments are enrollments that are known to be a temporary placement for an interim time period. For example, but not limited to, students placed in a temporary structured facility/abuse or hospital homebound for a limited number of weeks.	
Single enrollment subscription with MDVS Instructor	\$50 (one-time fee, per subscription)
Administrative Fee	\$50/upon enrollment
MDVS Instructor Fee	\$50/upon enrollment
Billing: <ul style="list-style-type: none"> • A count of subscriptions will be made on July 1, 2021. • If the maximum number of subscriptions exceeds the July 1, 2021 count during the period of July 2021 - December 2021 count, NEFEC will invoice the district for any additional subscriptions on the Cycle 1 invoice. • If the maximum number of subscriptions exceeds the previous maximum during the period of January 2022 - May 2022, NEFEC will invoice the district for any additional subscriptions on the Cycle 2 invoice. • If the maximum number of subscriptions exceeds the previous maximum during the period of June 2022 or there are enrollments that carry over to July 2022, NEFEC will invoice the district for the subscriptions on the Cycle 3 invoice. • The Administrative Fee and MDVS Instructor Fee will be charged for each successful course completion. • Interim Enrollment Fees will be incurred upon the enrollment date. 	

Online Course Provider: K12 Florida LLC

7001 - Part Time (up to 3 courses)			
Comprehensive program including content, hosting, materials and instruction with K-12 instructors. Serves students enrolled in grades K-12.			
K12 Fully Managed Program	Curriculum and Instruction Fee	Administration Fee	Total Not to Exceed
Single Course K-5 (Per Semester)	\$295/semester	\$15/semester	\$310/semester
Single Course 6-12 (Per Semester)	\$370/semester	\$15/semester	\$385/semester
Single Course 6-12 (Per Semester) FuelEd Platform	\$225/semester	\$15/semester	\$240/semester
AP Single Course (Per Semester) FuelEd Platform	\$245/semester	\$15/semester	\$260/semester
Single Course-Career Focused Pathways (non-AP) FuelEd Platform	\$344/semester	\$15/semester	\$359/semester
Career Exploration FuelEd Platform	\$10/enrollment	\$5/enrollment	\$15/enrollment

Comprehensive program including content, housing, materials, and on-site support and instruction with K12 instructors.

Series students enrolled in grades K-12

Billing:

- The district will be charged for the K12 Curriculum and Instruction Fee for each course after 30 days.
- The full Administration Fee is charged at the end of each semester.
- No additional fees will be charged for a student for any month following notice to NEFEC of the student's withdrawal from the course(s).

Comprehensive program including content, hosting materials and instruction with MD/MS instructors.

Serves students enrolled in grades K-5

7023 - Elementary Bull Time (5 courses)

Comprehensive program including content, hosting, materials and instruction with MDMS instructors

Serves students enrolled in grades K-5

7023 - Elementary Full Time (6 courses)

Comprehensive program including content, hosting, materials, and instruction with MDMS instructors.

Scores students enrolled in grades K-5

Billing:

- The district will be charged for the K12 Curriculum for each course after 30 days.
- The full Administration Fee is charged at the end of each semester.
- The Instructor Fee will be charged per successful course completion.
- No additional fees will be charged for a student for any month following notice to NEFEC of the student's withdrawal from the course(s).

K12 Florida FLC/HEAL (Homebound Education/Alternative Learning) Comprehensive program including content, hosting, materials, customizations, advisor support and instruction with K12 instructors. Serves students enrolled in grades K-12.	
Weekly Fee with FuelEd Instructor	\$125/week (4-week minimum)
Administration Fee	\$60 (one-time fee, per student)
Billing: • Costs set forth above for each student are "not-to-exceed" figures. • The fee for each student using FuelEd Online Course curriculum includes content, instruction, hosting, materials, and additional customizations. • Students can take a single course up to a full-time course load for the \$125/week fee.	

Online Course Provider: District Franchise of Florida Virtual School

2004 - District Franchise of Florida Virtual School Comprehensive program including content, hosting, and instruction with MDVS instructors. Fees for FLVS course offerings include curriculum fees, administration fees, and instructor fees. Serves students enrolled in grades 6-12.			
Courses	Curriculum Fees Per Half Credit/ Semester	Courses	Curriculum Fees Per Half Credit/ Semester
AP Calculus AB	\$63.00	Guitar 1	\$76.00
AP Calculus BC	\$63.00	M/J Guitar 1	\$76.00
AP Computer Science	\$59.00	Leadership Skills Development	\$65.00
AP Psychology	\$68.00	Liberal Arts Math 1	\$51.00
AP United States Government and Politics	\$63.00	Liberal Arts Math 2	\$51.00
AP US History	\$76.00	M/J Business Keyboarding	\$55.00
Biology 1	\$68.00	M/J Peer Counseling 1	\$65.00
Calculus Honors	\$63.00	Mathematics for College Readiness	\$55.00
Career Research and Decision Making	\$65.00	Outdoor Education	\$97.00
Computer and Network Security Fundamentals	\$71.00	Peer Counseling 1	\$65.00
Critical Thinking and Study Skills	\$65.00	Peer Counseling 2	\$65.00
Digital Information Technology	\$63.00	Pre-Calculus Honors	\$68.00
Drivers Education	\$69.00	Psychology 1	\$46.00
Foundations of Programming	\$59.00	All other franchise course offerings	\$43.00
**MDVS may offer additional or updated FLVS courses, not to exceed \$100 for the curriculum fee and additional, appropriate fees. Billing: • District will be charged the Curriculum Fee once the student achieves 20% course completion OR is in active status in VSA for a minimum of 30 days. • District Facilitated Courses - Administration Fee is charged with Curriculum Fee.			

- Administration Fee Per Half Credit/Semester Successful Completion is \$50.
- Administration Fee Per Half Credit/Semester Using District Paid Instructor is \$15.
- Administration Fee and Instructor Fee will be charged upon successful course completion.
- Instructor fees are based on expertise, critical shortage area, course workload, and program number as follows:
 - Tier 1 - \$150
 - Tier 2 - \$135
 - Tier 3 - \$120

7004 - ELEMENTARY OPTIONS

Comprehensive program including content, hosting, and instruction with MDVS instructors. Students may register for a single segment (semester) of a course up to full-time enrollment that consists of 6 courses per semester. Students may choose from 4 core courses including English Language Arts, Mathematics, Science and Social Studies. Elective choices include Art, Physical Education, Spanish and Technology.

Serves students enrolled in grades K-5

MDVS Instructor	Curriculum Fee (\$43/course)	Administration Fee (\$50/course)	MDVS Instructor Fee (Core \$150/course Elective \$120/course)	Total Not to Exceed
Full-Time (4 core courses/ semester) (2 elective courses /semester)	\$258/semester	\$300/semester	Core - \$600/semester Elective - \$240/semester	\$2,796/year
Billing:				
<ul style="list-style-type: none"> • District will be charged the Curriculum Fee once the student achieves 20% course completion OR is in active status in VSA for a minimum of 30 days. • Administration Fee and Instructor Fee will be charged upon successful course completion. • District Facilitated Courses - Administration Fee is charged with Curriculum Fee. 				

II. The Board agrees as follows:

- A. To comply with all requirements of Section 1002.45, Florida Statutes and with disclosure requirements adopted in rule by the State Board of Education.
- B. To establish a district Instructional Virtual Education contact.
- C. To establish a district MIS Virtual Education contact.
- D. To attend MyDistrict Virtual School VIP meetings as requested.
- E. To establish and maintain the school/reporting designations determined by the Florida Department of Education to report students participating in MyDistrict courses in programs such as 7001, 7004, 7006, and 7023.
- F. To provide, upon request, a detailed curriculum plan outlined in the school district's student progression plan illustrating how students will be provided services and be measured for attainment of proficiency in the Florida Standards for each grade level and subject.
- G. To provide verification of student VIP eligibility, as appropriate.
- H. To verify need and provide the required technology for VIP students who qualify.
- I. To approve virtual student course requests.
- J. To monitor virtual student progress.
- K. To communicate with all caregivers of students participating in virtual courses.
- L. To communicate with and schedule students for Advanced Placement® and state-required assessments.
- M. To make timely payment earned by the Advanced Placement® instructor of record for successful student completion of Advanced Placement® Exams.
- N. To coordinate with caregivers on reclaiming non-consumable materials.
- O. To report FTE and all other DOE survey information.
- P. To input student demographic, scheduling, and grade data as needed into the District database(s).
- Q. To recommend the appropriate provider option for high school students based on their academic needs.
- R. To recommend the appropriate curriculum choice for students where supplemental material is warranted.
- S. To make timely payment of NEFEC invoices per the fees noted in item I. W of this contract attachment, to include services for students who have been granted summer instruction beyond the 180-day school calendar, ending no later than August 31, 2022.
- T. To follow the method listed below for conflict resolution: Any dispute concerning performance of the contract shall be decided by the Board's designated contract manager, who shall reduce the decision to writing and serve a copy to NEFEC. The decision shall be final and conclusive unless within ten (10) days from the date of receipt, NEFEC files with the Board a petition for administrative hearing. The Board's decision on the petition shall be final, subject to NEFEC's right to review pursuant to Chapter 120 of the Florida Statutes. Exhaustion of administrative remedies is an absolute condition precedent to NEFEC'S ability to pursue any other form of dispute resolution, provided, however, that the parties may employ the alternative dispute resolution procedures outlined in Chapter 120.

- U. To only terminate this contract before its expiration as follows: a) both Parties agree in writing to the termination; or b) if either Party materially breaches the contract and fails to cure such breach within ninety (90) days following written notification of such breach from the other Party, the non-breaching Party may elect to terminate.
- V. To be responsible for all debts for the Board's Virtual Instruction Program that arise out of NEFEC's performance of this contract if the contract is not renewed or is terminated. This does not excuse the Board from paying any obligations incurred resulting from its obligations under this contractor from the payment of any debts incurred under this contract for termination unless such termination is as provided for in II. U.



✓

Baker County District School Board
EXCEPTIONAL STUDENT EDUCATION • STUDENT SERVICES
290 Jonathan Street East • Macclenny, FL 32063
Telephone: (904) 259-7825 • Fax: (904) 259-9099

June 1, 2021

Dear Superintendent Raulerson,

This letter is written in reference to the following property numbers: Macbook – 16901, 21259, 21263, IMAC – 16871, 16872, 16873, Think Pad - 21307, 21328, 21331 Smart Boards – 16914, 16916, 16918, 16919, 16920, 16921, 16922, 16923, 16925, 16926, 16927, 16930, 16931, 16933, 16936, 16938, 16939, 16940, 16941, 16942, 16943, 16944. The above listed property numbers are attached to equipment that is obsolete or no longer usable.

I am requesting that all the Property Numbers listed above be permanently removed from both the Student Services (9006) and the District Property List to be disposed of at a later date.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael Green', is written over a horizontal line.

Michael Green
Director of ESE/Student Services



✓

Baker County District School Board
EXCEPTIONAL STUDENT EDUCATION • STUDENT SERVICES
290 Jonathan Street East • Macclenny, FL 32063
Telephone: (904) 259-7825 • Fax: (904) 259-9099

June 1, 2021

Dear Superintendent Raulerson,

This letter is written in reference to the following property numbers:

Property Numbers: 21292, 21294, 21295, 21296, 21297, 21298, 21301, 21363, 21365
(All numbers listed are Phonax Transmitters)

Property Numbers: 16976, 16977, 16982, 16983, 21293, 21299, 21300, 21302, 21303,
21311, 21312, 21327, 21344, 21364, 21388, 21401, 21407, 21419 (All numbers listed
are Phonax Receivers).

Property Numbers: 21343-Desktop Speaker.

The above listed property numbers are attached to deaf/hard of hearing equipment. Per Amy Yoon, the district's Audiologist, all listed property is either obsolete or no longer usable. This property was ordered for a specific individual and cannot be used with other devices or donated.

I am requesting that all the Property Numbers listed above be permanently removed from both the Student Services (9006) and the District Property List as of this date.

If you have any questions, please contact me.

Sincerely,

Michael Green
Director of ESE/Student Services



Baker County Public Schools

Sherrie Raulerson, Superintendent of Schools

270 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-1387



June 10, 2021

Superintendent Sherrie Raulerson
Baker County School District
270 South Boulevard East
Macclenny FL 32063

Dear Superintendent Raulerson,

Please seek board approval for the following job descriptions. A copy is attached for your review.

11.00 Bus Aide/Attendant
12.00 Bus Driver

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink that reads "Robin Mobley".

Robin Mobley
Associate Superintendent of Human Resources

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McInarnay, District 1 🐾 Richard Dean Griffiths, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION

11.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

BUS AIDE / ATTENDANT

QUALIFICATIONS:

- (1) High School Diploma or equivalent preferred.
- (2) Experience or training in the care of children preferred.
- (3) Possess a valid Florida CDL with passenger endorsement if required.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge and understanding of exceptional education students. Knowledge of and ability to use crisis intervention and prevention techniques. Ability to follow directions and to work as a team member. Knowledge of and ability to use CPR and apply first-aid.

REPORTS TO:

Director, Transportation

JOB GOAL

To assist in providing safe and efficient transportation so that students may enjoy the advantages of the District's educational programs.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Assist in the loading and unloading of students at the bus stop and at school.
- * (2) Ensure student seat belts and / or safety harnesses are properly secured.
- * (3) Assist the bus driver in maintaining good order on the bus.
- * (4) Operate the wheelchair lift and secure the wheelchair when required.
- * (5) Carry non-ambulatory students when required.
- * (6) Assist the bus driver with emergency evacuations including evacuation drills.
- * (7) Maintain a working knowledge of the history of each student in order to recognize indications of illness and respond accordingly.
- (8) Establish and maintain good rapport with students, parents, bus driver, teachers and others.
- (9) Assist with all written reports as required.
- (10) Assist in cleaning bus as required.
- (11) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

11.00

BUS AIDE / ATTENDANT (Continued)

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 8

12.00

SCHOOL DISTRICT OF BAKER COUNTY

JOB DESCRIPTION

BUS DRIVER

QUALIFICATIONS:

- (1) High School Diploma or equivalent preferred.
- (2) Possess a valid Florida CDL Class B license with passenger and air brakes endorsements.

NOTE: The applicant must satisfactorily complete a required driver-training course and pass a performance test in the operation of a school bus. The applicant must also pass a required state physical examination, and complete a basic course in CPR and first aid.

KNOWLEDGE, SKILLS AND ABILITIES:

Good knowledge of traffic and highway safety rules and regulations and of the precautions necessary to avoid accidents. Ability to operate light and/or heavy-duty school buses in a safe and economical way. Ability to understand and carry out both written and oral directions. Ability to exercise appropriate disciplinary techniques.

REPORTS TO:

Director, Transportation

JOB GOAL

To safely and efficiently transport students to and from their school site and/or special events.

SUPERVISES:

N/A

PERFORMANCE RESPONSIBILITIES:

- * (1) Comply with all state and local traffic laws and School Board policies and procedures relative to the safe operation of a school bus.
- * (2) Inspect the bus to ensure the bus is in safe operating condition before leaving on a route or trip.
- * (3) Assume responsibility for the safety of his/her passengers including loading and unloading.
- * (4) Instruct students in safety precautions and practices.
- * (5) Maintain appropriate student discipline and report unruly behavior to the School Principal.
- * (6) Sweep and keep the bus clean, both inside and outside, at all times.

12.00

BUS DRIVER (Continued)

- * (7) Prepare FEFP and other required operational reports accurately and submit in a timely manner.
- (8) Make recommendations to improve school bus routes, stops and loading / unloading zones at schools.
- * (9) Use effective, positive interpersonal communication skills.
- *(10) Report to the head mechanic, or appropriate administrator, any defects in the bus or repairs needed for the safe operation of the bus.
- (11) Complete required in-service and training programs.
- (12) Assist in obtaining substitute drivers if required.
- (13) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:

Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently and/or up to 20 pounds of force as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

*Essential Performance Responsibilities

Job Description Supplement Code 8



Baker County Public Schools Support Services



Sherrie Raulerson, Superintendent of Schools

392 South Boulevard East, Macclenny, Florida 32063

Telephone: (904) 259-6251

www.bakerk12.org

Fax: (904) 259-2825

DATE: June 9, 2021

TO: SHERRIE RAULERSON, SUPERINTENDENT

FROM: TERI AMBROSE
EXECUTIVE DIRECTOR FOR SUPPORT SERVICES *MTA*

RE: EXTENDED DAY ENRICHMENT PROGRAM POLICY AND PROCEDURES
MANUAL

Please request Board approval of the attached Policies and Procedures Manual for the Extended Day Enrichment Program for school year 2021 - 2022. This manual was developed with the help of the EDEP personnel from each school. It provides a set of universal policies, procedures, and forms, for use in all of the EDEP programs.

If you have any questions, please let me know. Thank you for your assistance in this matter.

"Preparing individuals to be lifelong learners, self-sufficient, and responsible citizens of good character"

DISTRICT SCHOOL BOARD MEMBERS

Tiffany McNarnay, District 1 🐾 Richard Dean Griffis, District 2 🐾 Paula T. Barton, District 3 🐾 Charlie M. Burnett, III, District 4 🐾 Amanda Hodges, District 5

AN EQUAL ACCESS/EQUAL OPPORTUNITY INSTITUTION



Extended Day Enrichment Program (E.D.E.P.)

2021 – 2022 Policies and Procedures Manual

Baker County School District Macclenny, Florida Table of Contents

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Goals

1. The program is designed to provide a safe and familiar setting for all enrolled students.
2. The program shall meet the needs of children by creating an environment that offers a base of warmth and security.
3. The program shall meet the needs of parents by offering a safe, accessible, and affordable program that is school based.
4. The program shall serve children enrolled in kindergarten through fifth grade whose parents are working, attending school, or simply desire an enriching experience for their child.
5. The program will encourage children to share their perceptions about the world, express themselves creatively, develop problem solving skills, develop a positive self-concept, and to enjoy social interaction and fun.

Policies and Procedures

Days and Times of Operation

The Extended Day Enrichment Program shall operate **only on days school is in session** for students. The program consists of two sessions: a morning session before school begins and an afternoon session after the school day ends. Currently the morning session operates from 6:30 a.m. until the time school starts. The afternoon session begins immediately at the end of the regular school day and continues until 6:00 p.m. In addition, the program will be available on early-out days from the end of the school day until 6:00 p.m.

Eligibility

To be eligible for enrollment in the Extended Day Enrichment Program, a child must be enrolled as a student in the school offering the program.

Registration Procedure

All children participating in the Baker County School District's Extended Day Enrichment Program will need to be officially registered by parents/guardians at the school where they are enrolled. They will need to complete a registration form for each child. This form will provide necessary information about each child and will include the following: students' general information, parents'/guardians' contact information, departure procedures, and health status.

There is a non-refundable \$25.00 yearly registration fee for each student enrolled in the Extended Day Enrichment Program. The registration fee must be paid at time of registration.

Daily Attendance and Payment Record

Daily attendance will be kept and recorded on the Arrival and Departure sheet. No credit or refund will be given for absences.

Enrollment & Session Fees

Parents may enroll their children in the morning session, the afternoon session, or both.

The Baker County School District will offer the Extended Day Enrichment Program at the following schools:

Baker County Pre-K/Kindergarten Center (904) 259-0395

Macclenny Elementary School (904) 259-4992

Westside Elementary School (904) 259-2452

J. Franklyn Keller Intermediate School (904) 259-2315

Session Fees are to **be prepaid on a bi-weekly basis**. Fees will be paid each Friday before the start of each two-week session. Collection of the fees are handled in accordance with established School Board policies and regulations and deposited in the School District's general fund. The program must be self-sufficient, with all expenses incurred by the operation of the program paid from fees generated by the program. The program will be discontinued in schools where it is not self-sufficient.

Baker County School District's permanent full-time or permanent part-time employees are eligible to receive a reduced rate (see Payment Schedule 2) per dependent child (employee must be a parent or legal guardian) that is enrolled in the Extended Day Enrichment Program. **(Substitute teachers are not eligible for this reduced rate, unless they are in a long term substitute position.)**

In addition, families that are listed on the District Certification List are eligible to receive a reduced rate (see Payment Schedule 2) per dependent child that is enrolled in the Extended Day Enrichment Program.

For families with multiple children registered in the Extended Day Enrichment Program **at the same school**, there will be a \$10.00 sibling discount per session. **This only applies if the siblings are at the same school. There will not be a sibling discount for students at different schools.**

If the Superintendent deems it necessary to close schools due to extenuating circumstances for 5 or more continuous days, the Baker County School District will adjust the E.D.E.P. payment schedules.

Late Payment Fee

Payments are due the **Friday** before the start of each two-week session. A \$10.00 late fee will be charged if payment is **more** than two school days late. **However, fees have been prorated for non-student days and holidays.**

Returned Checks

Every effort will be made to collect money for returned checks. The amount of the returned check plus the handling fee should be collected as soon as possible.

Receipts

Parents must be issued a receipt each time payment is made for an Extended Day Enrichment Program session. All receipts should include: 1- Date received; 2- Received from; 3- Child/children's name(s) and session number for AM, PM, AM/PM or drop-in dates; 4- Amount; 5- Indicated how paid: cash or check (record the check number). Official Baker County School District receipt books are to be used. Receipt books are to be used as follows: 1 - White copy – parent/guardian; 2 - Yellow copy – stays in receipt book; 3 - Pink copy delivered to County office with deposit; 4 - in case of "void", **all copies should stay in the receipt book.**

Report of Monies Collected

A Report of Monies collected form must be turned in each time you turn in money to the District Finance Office along with the pink copies from the receipt book. Include the receipt numbers and the amount, the collection period, purpose (which will be the Extended Day Enrichment Program), the date, and the Supervisor's signature. All monies collected will need to be turned in to the District Finance Office within five (5) working days of receipt.

Arrival and Departure

Transportation to and from the Extended Day Enrichment Program is the responsibility of the parent. Programs will operate as follows: the morning session will begin at 6:30 a.m. and last until the time school starts and the afternoon session will begin immediately at the end of the regular school day and continues until 6:00 p.m. Extended Day Enrichment Program is only available on days when school is in session. Children must not be dropped off before 6:30 a.m. Children will not be allowed to leave with **ANYONE** except parent and/or person designated by the parents on the Registration Form. The Registration Form for E.D.E.P. and the Yellow Card for school should be the same in regards to who is designated to pick up. **Verbal authorizations cannot be accepted by the supervisor/assistant from the student or parent/guardian.**

***ALL STUDENTS MUST BE PICKED-UP NO LATER THAN 6:00 P.M. STUDENTS MUST NOT ARRIVE BEFORE 6:30 A.M. PARENTS MUST ENTER THE BUILDING DAILY TO SIGN STUDENTS IN TO THE A.M. SESSION AND OUT OF THE P.M. SESSION. A SIBLING IS NOT ALLOWED TO SIGN STUDENTS IN AND OUT UNLESS THE SIBLING IS 16 YEARS OF AGE OR OLDER AND LISTED ON THE STUDENTS' REGISTRATION FORM/YELLOW CARD.**

Late Departure Violation

Our policy is that upon the first infraction the parent/guardian will be notified. For each violation occurring thereafter, a penalty will be assessed of \$1.00 per minute after 6:00 p.m. **IF THREE VIOLATIONS OCCUR WITHIN A NINE-WEEK PERIOD, YOUR CHILD WILL BE REMOVED FROM THE PROGRAM.**

Early Arrival

The Extended Day Enrichment Program begins at 6:30 a.m. Children are not to be dropped off before 6:30 a.m.

Parental Sign In/Sign Out Procedure

Parents/guardians must enter the Extended Day Enrichment Program site and sign their children in and out of the program daily. The Arrival and Departure sheet should be placed in an accessible area for parents to sign. A sibling is not allowed to sign students in and out unless the sibling is 16 years of age or older and listed on the students' Registration Card/Yellow Card.

Withdrawal

Regulations for withdrawal of children from the Extended Day Enrichment Program:

1. The supervisor should be notified within three (3) days of anticipated withdrawal.
2. No refunds will be given to participants upon withdrawal from the Extended Day Enrichment Program without Administrative approval.

Discipline

Positive reinforcement principles will be used in dealing with children. If problems persist and affect the safety and educational enrichment of the other children in the program, the Extended Day Enrichment Program reserves the right to suspend and/or expel a child from the program.

Input from parents concerning problems at home that may affect a child's behavior is welcomed. Parents are encouraged to discuss matters that affect the enrichment atmosphere of the program.

Citizenship warnings for disciplinary reasons will be given to children as follows:

First Warning – Must be signed and returned before the student can return to the Extended Day Enrichment Program.

Second Warning – Must be signed and returned. Parent must meet with the Extended Day Enrichment Program Supervisor within a twenty-four hour period. This meeting must be documented. Failure to do so will result in removal of the child from the program.

Third Warning – Must be signed and returned. Parents will be notified of their child's one week suspension from the program. Payment must still be made during this time to hold the student's place in the program.

Fourth Warning – Child will **not** be allowed to return to the Extended Day Enrichment Program. All monies collected will be non-refundable.

Additional allowable reasons for expulsion from the Extended Day Enrichment Program:

1. Suspension or expulsion can result without discipline warning if behavior or incident warrants.
2. Repeated tardiness for pick-up.
3. Program fees continually delinquent.

Illness

For children who become ill while attending the Extended Day Enrichment Program, parents/guardians will be contacted to pick the child up. **Under no circumstances will the child be permitted to go home alone.**

Dispensing of Medicine

No medication will be dispensed during the Extended Day Enrichment Program.

Emergency Policy

Always treat anything that involves a child's welfare with serious consideration. Never assume it's nothing. Any incident that requires treatment must be documented on an official School Board Student Accident Report. This report must be complete and turned in to the school office within twenty-four (24) hours.

Authorization for Emergency Care

The following procedures should be posted and followed:

1. Provide minimum necessary first aid and rescue.
2. Establish who is in charge.
3. Call 911.
4. Establish supervision and control for involved participants.
5. Identify treatment locations and send to appropriate centers.
6. Call parents and Superintendent.
7. Call Principal.
8. Refer media to Superintendent.
9. Complete Student Accident Report and turn in within 24 hours.

Program/School Relationship

It is the responsibility of the Supervisor to work with the Principal and other school personnel to ensure their support of the Extended Day Enrichment Program. Careful attention must be given to establishing a positive on-going relationship with everyone from the Principal to the custodians. The Extended Day Enrichment Program is designed to positively affect the entire school and its staff.

Extended Day Enrichment Program Rules

1. Respect for other persons and property must be displayed.
2. **Program leaders must be obeyed and treated with proper respect.** You may leave **your** group only after asking your program leader.
3. Children must report for roll call without delay and must remain with their program leaders at all times.
4. All injuries, no matter how small, are to be reported to the Supervisor immediately.
5. Good sportsmanship and fair play should be practiced at all times.
6. Foul, abusive, or obscene language will not be accepted.
7. Horseplay, fighting, throwing objects, or hitting other students or program leaders will result in immediate disciplinary action. Always walk in cafeteria or buildings.
8. Tampering with other students' or program leaders' belongings will not be tolerated. Children are responsible for their own belongings, and may **not** play with toys from home during enrichment.
9. Dangerous items of any kind should not be brought to school.
10. Chewing gum will not be allowed.

Schedule of Activities

Weekly Activities

A Weekly Planning Sheet is used to identify planned activities and approximate time. The planning and coordination of activities is the responsibility of the Supervisor. Activities will be individualized per school.

Program Activities

The program will vary from school to school according to the interests of the children and the talents of the staff.

All programs should include the following components:

1. Enrichment activities; such as, computers, art, music, etc...
2. Homework tutorial time, this time will vary from school to school.
3. Organized games and activities.
4. Quiet time.
5. Recreational opportunities.
6. Arts and crafts.
7. Guest speakers.
8. Snack time.

Activity Materials and Supplies

Materials and supplies that are needed for activities should be requested by the Supervisor and approved by the principal. Your budget for supplies is \$10.00 per child per year.

Breakfast and Afternoon Snacks

Children enrolled at the Baker County Pre-K/Kindergarten Center, Macclenny Elementary School, Westside Elementary School, and J. Franklyn Keller Intermediate School may participate in the breakfast program, which begins at 8:30 a.m. in the cafeteria.

Children enrolled in the Afternoon Extended Day Enrichment Program will be served a snack each day. Snacks will be provided by the Nutrition Service Department.

Parent/Guardian/Student Contract

Must return this page, signed by parent/guardian.

- ☐ I fully understand and agree to abide by the policies and procedures and rules (as listed in this manual) as set forth by the Baker County School District for the Extended Day Enrichment Programs.
- ☐ I understand all terms and conditions of the fees and payments associated with the Extended Day Enrichment Program. I also understand that neglect to make proper, timely payments will result in the dismissal of my student from the Program.
- ☐ I understand that the Extended Day Enrichment Program staff will not administer any medication to my student.
- ☐ I understand that I, the parent/guardian, must enter the building to sign my child into and out of the Extended Day Enrichment Program DAILY.

Student's Name: _____

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Print Name: _____

**BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
CITIZENSHIP WARNING
2021 – 2022**



Date: _____

To the parents/guardians of _____,
Student's Name

Today your student broke one of our Extended Day Enrichment Program rules.

The offense was _____

This is your student's...

- ☐ First Warning
- ☐ Second Warning
- ☐ Third Warning
- ☐ Fourth Warning

Our discipline policy states when a student breaks a rule for the first time a parent or guardian will need to sign this form and have the student return the form before we will re-admit him/her. The second warning will require a signature on this form and a parent or guardian will need to meet with the Extended Day Enrichment Program's Supervisor as outlined in the Policies and Procedures Manual. The third warning will require a signature on this form and it will result in a one week suspension from the Program. The fourth warning will require a signature on this form and will result in expulsion from the Extended Day Enrichment Program. Please discuss this with your child. Thank you for your cooperation.

Extended Day Enrichment Program Supervisor

Student's Name: _____

Parent/Guardian Signature: _____

Date: _____

**BAKER COUNTY SCHOOL DISTRICT
EXTENDED DAY ENRICHMENT PROGRAM (E.D.E.P.)
REGISTRATION FORM**

2021 – 2022

SCHOOL: _____



Student Name: _____ Date of Birth: _____

Nickname: _____ Social Security No: _____ Sex: _____

(Pre-K-K Only)

Grade: _____ Teacher: _____

Student's Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone Number: _____

Mother's Name: _____ Cell Phone: _____

Work Phone: _____

Father's Name: _____ Cell Phone: _____

Work Phone: _____

Parent/Guardian E-Mail: _____

Who has legal custody? _____ Relationship to Child: _____

AM Session: _____ AM/PM Session: _____ Applicable Payment Schedule: _____

PM Session: _____ Drop-in ONLY: _____ If 2, School Board Employee: _____

THERE IS A \$25.00 NON-REFUNDABLE REGISTRATION FEE.

PERSONS AUTHORIZED TO REMOVE CHILD FROM PROGRAM

Name of persons permitted to pick up student from the Extended Day Program (include yourself):

Name: _____ Relation: _____ Phone No.: _____

Name: _____ Relation: _____ Phone No.: _____

Name: _____ Relation: _____ Phone No.: _____

Name: _____ Relation: _____ Phone No.: _____

Name: _____ Relation: _____ Phone No.: _____

Name: _____ Relation: _____ Phone No.: _____

Please note, you will need to present a Driver's License or government issued photo I.D. for pickup.

PERSONS TO CONTACT IN CASE OF AN EMERGENCY IF I CANNOT BE REACHED

Name: _____ Address: _____ Phone No.: _____
Name: _____ Address: _____ Phone No.: _____

The following information enables us to better protect your student's health and safety:

Does your student have any physical, emotional, mental disabilities? Yes _____ No _____

If yes, please explain: _____

Does your child have medical problems of which we need to be aware? Yes _____ No _____

If yes, please explain: _____

Is your student currently taking any medications? Yes _____ No _____

If yes, please list medications: _____

List of Allergies: _____

Family Physician: _____ Phone: _____

I hereby consent for my student to participate in the Extended Day Enrichment Program and agree to release and discharge the Baker County School District, its officers, agents, and employees, exercising reasonable care within their scope of employment, from all liability claims, damages, suits, judgments, and settlements involving personal injury and property damage resulting from or arising in connection with the Extended Day Enrichment Program.

Parent/Guardian Signature: _____ Date: _____

Parent/Guardian Print Name: _____

AUTHORIZATION FOR EMERGENCY CARE

In case of an accident or serious illness, and the school is unable to contact me, I hereby authorize the school to contact the physician indicated and to follow his/her instructions. If it is impossible to contact this physician, the school may take whatever arrangements necessary to provide care and treatment for my student.

Student's Name: _____

Parent/Guardian Signature: _____ Date: _____

CONSENT AND RELEASE TO PHOTOGRAPH STUDENTS

- ☐ I **DO** consent to the photographing/videotaping of my student while he/she is involved in any Extended Day Enrichment Program and/or activities during the present school year.
- ☐ I **DO NOT** consent to the photographing/videotaping of my student while he/she is involved in any Extended Day Enrichment Program and/or activities during the present school year.

It is understood that the school or school district will not duplicate photographs/videos for the use or benefit of any individual student or parent. It is also understood that failure to return this permission form to the school will constitute parent/guardian consent for the purposes described above.

Student's Name: _____

Parent/Guardian Signature: _____ Date: _____



392 South Boulevard, East Macclenny, Florida 32063

Tonya L Tarte

Director of Nutrition Services, Purchasing and Warehousing

"Where Children Are First!"

Phone: (904) 259-4330

www.baker.k12.fl.us

Fax: (904) 259-2825

TO: Sherrie Raulerson, Superintendent of Schools

FROM: Tonya L Tarte, Director of Nutrition Services, Purchasing and Warehousing

RE: AWARD OF FORMAL QUOTATION FOR PEST CONTROL SERVICES, NO. 2021-001

DATE: June 10, 2021

On May 14, 2021 a formal quotation was solicited to the following companies:

Turner Pest Control	Florida Pest Control
McCall Services	Gateway Pest Control
Pest Defense	Southern Fumigation
Harvey Pest Control	

The quotation request was also posted online for potential quotes.

At opening on June 8, 2021 at 10:30 A.M., one (1) bid was received:

Florida Pest Control, Jacksonville, FL

Upon tabulation review, I am recommending that Florida Pest Control be awarded the contract for an annual fee of \$8,988.00. If additional services, Items 2,3 and 4, are required, they will be invoiced at that time at the rate listed on the tabulation.

Thank you for your consideration of this quotation award for an annual amount of \$8,988.00 with additional charges as noted on the tabulation should it be required. Note that this quotation does not include termite control or treatment. Please refer to the attached tabulation.

attachment

cc Denny Wells
David Crawford
Melanie Watson

"Preparing Individuals to be Lifelong Learners and Responsible Citizens of Good Character"

An Equal Access/Equal Opportunity Institution

Baker County School Board
Facilities and Maintenance
Pest Control Quote No. 2021-001
Scaled Formal Quotation Opening: June 8, 2021
10:30 AM

BID TABULATION SHEET

Item No.	Florida Pest Control (Jacksonville, FL)		
Integrated Pest Management	Item 1 Monthly - \$749.00 Item 1 Annual - \$8,988.00 Item 2 - \$75.00 Item 3 - \$75.00 Item 4 - \$75.00		
All Baker County School Board Areas			

The term for this agreement shall be from July 1, 2021 through June 30, 2022 and may be extended by mutual agreement of Baker County School Board and awarded Vendor for a period not to exceed two (2) years through June 30, 2024

Recommend Award To: _____ Florida Pest Control. _____

Signatures:

Michael Shook

Michael K. Duffin

Date:

6-8-21